

Financial Statements of

**DOUGLAS COLLEGE**

Years ended March 31, 2005 and 2004



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## **AUDITORS' REPORT TO THE BOARD**

We have audited the statement of financial position of Douglas College as at March 31, 2005 and the statements of operations, changes in net assets and cash flows for the year then ended. These financial statements are the responsibility of the College's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we plan and perform an audit to obtain reasonable assurance whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation.

In our opinion, these financial statements present fairly, in all material respects, the financial position of the College as at March 31, 2005 and the results of its operations and its cash flows for the year then ended in accordance with Canadian generally accepted accounting principles.

*KPMG LLP*

Chartered Accountants

Burnaby, Canada

May 27, 2005

# DOUGLAS COLLEGE

Statements of Financial Position

March 31, 2005 and 2004

	Operating Fund	Ancillary Fund	Capital Fund	Special Purpose Fund	2005		2004	
					Total	Total	Total	Total
<b>Assets</b>								
Cash and cash equivalents	\$ 6,783,596	\$ -	\$ 10,595,368	\$ 2,770,991	\$ 20,149,955	\$ 16,285,847		
Accounts receivable	900,332	434,728	631,418	145,311	2,111,789	3,165,944		
Prepaid expenses	328,495	-	-	-	328,495	380,062		
Inventory	-	557,551	-	-	557,551	533,546		
Capital assets (note 3)	8,012,423	992,279	11,226,786	2,916,302	23,147,790	20,365,399		
Sinking fund investments (note 4)	-	-	83,769,368	-	83,769,368	85,693,408		
	-	-	892,131	-	892,131	744,029		
<b>TOTAL ASSETS</b>	<b>\$ 8,012,423</b>	<b>\$ 992,279</b>	<b>\$ 95,888,285</b>	<b>\$ 2,916,302</b>	<b>\$ 107,809,289</b>	<b>\$ 106,802,836</b>		
<b>Liabilities and Net Assets</b>								
Accounts payable and accrued liabilities	\$ 1,855,401	\$ 290	\$ 338,655	\$ 60,579	\$ 2,254,925	\$ 2,936,029		
Salaries and wages payable	2,338,679	-	-	-	2,338,679	1,818,775		
Interfund balance	(195,047)	195,047	-	-	-	-		
Accrued vacation pay	4,237,650	-	-	-	4,237,650	4,488,180		
Deferred revenue	2,455,255	19,967	-	619,788	3,095,010	3,706,789		
	10,691,938	215,304	338,655	680,367	11,926,264	12,949,773		
Long-term debt (note 5)	-	-	1,485,000	-	1,485,000	1,485,000		
Deferred capital contributions (note 6)	-	-	75,866,025	-	75,866,025	78,260,159		
	10,691,938	215,304	77,689,680	680,367	89,277,289	92,694,932		
<b>Net assets</b>								
Unrestricted	-	139,210	115,696	-	254,906	116,132		
Internally restricted (note 7)	1,558,135	637,765	10,580,697	2,235,935	15,012,532	11,360,975		
Invested in capital assets (note 8)	-	-	7,502,212	-	7,502,212	7,118,977		
Unfunded vacation pay	(4,237,650)	-	-	-	(4,237,650)	(4,488,180)		
	(2,679,515)	776,975	18,198,605	2,235,935	18,532,000	14,107,904		
<b>TOTAL LIABILITIES AND NET ASSETS</b>	<b>\$ 8,012,423</b>	<b>\$ 992,279</b>	<b>\$ 95,888,285</b>	<b>\$ 2,916,302</b>	<b>\$ 107,809,289</b>	<b>\$ 106,802,836</b>		

Pension plans (note 9)  
Contingencies (note 11)  
See accompanying notes to financial statements.  
Approved by the Board:



Chair



Vice-President, Finance & Administration

# DOUGLAS COLLEGE

## Statements of Operations

Years ended March 31, 2005 and 2004

	2005	2004
Revenue:		
Ministry of Advanced Education, Annual Grant	\$ 44,088,063	\$ 43,192,129
Ministry of Advanced Education, Annual Capital Allowance (portion related to cyclical repairs and maintenance expense)	903,635	562,314
Tuition fees	19,744,180	19,076,875
Contracts, contributions and other grants	6,321,873	7,795,367
Amortization of deferred capital contributions (note 6)	4,356,216	4,314,012
Ancillary (schedule C)	710,213	887,726
Interest and recoveries	481,121	763,310
Student Union Building fees	89,100	89,100
Sundry	1,541,877	1,791,373
	<u>78,236,278</u>	<u>78,472,206</u>
Expenses:		
Instruction	44,812,799	45,871,338
Support	19,964,744	18,969,356
Special Purpose service delivery	2,400,663	1,867,402
Interest on debt	89,100	89,100
Cyclical repairs and maintenance	903,635	562,314
Amortization of capital assets	5,041,241	4,654,608
Contribution to Foundation	600,000	600,000
	<u>73,812,182</u>	<u>72,614,118</u>
Excess of revenue over expenses	\$ 4,424,096	\$ 5,858,088

See accompanying notes to financial statements.

# DOUGLAS COLLEGE

## Statements Changes in Net Assets

Years ended March 31, 2005 and 2004

	Invested in capital assets (note 8)	Internally restricted	Unrestricted	Unfunded vacation pay	2005 Total	2004 Total
Balance, beginning of year	\$ 7,118,977	\$ 11,360,975	\$ 116,132	\$ (4,488,180)	\$ 14,107,904	\$ 8,862,501
Excess of revenue over expenses	(685,025)	-	5,109,121	-	4,424,096	5,858,088
Net change in investment in capital assets	1,078,668	-	(1,078,668)	-	-	-
Net change in investment in land	(10,408)	10,408	-	-	-	(612,685)
Transfers	-	3,641,149	(3,891,679)	250,530	-	-
Balance, end of year	\$ 7,502,212	\$ 15,012,532	\$ 254,906	\$ (4,237,650)	\$ 18,532,000	\$ 14,107,904

See accompanying notes to financial statements.

# DOUGLAS COLLEGE

## Statements of Cash Flows

Years ended March 31, 2005 and 2004

	2005	2004
Cash provided by (used in):		
Operations:		
Excess of revenue over expenses	\$ 4,424,096	\$ 5,858,088
Items not involving cash:		
Amortization of capital assets	5,041,241	4,654,608
Amortization of deferred capital contributions	(4,356,216)	(4,314,012)
Changes in non-cash operating working capital:		
Accounts receivable	1,054,155	(1,324,988)
Prepaid expenses	51,567	(60,171)
Inventory	(24,005)	(104,503)
Accounts payable and accrued liabilities	(681,104)	567,471
Salaries and wages payable	519,904	74,098
Accrued vacation pay	(250,530)	(103,021)
Deferred revenue	(611,779)	(36,487)
	5,167,329	5,211,083
Investments:		
Increase in sinking fund investments	(148,102)	(141,958)
Acquisition of capital assets	(3,127,609)	(7,687,023)
Investment in land	10,408	(1,917,446)
	(3,265,303)	(9,746,427)
Financing:		
Deferred capital contributions, net (note 6)	1,962,082	5,629,878
Increase in cash and cash equivalents	3,864,108	1,094,534
Cash and cash equivalents, beginning of year	16,285,847	15,191,313
Cash and cash equivalents, end of year	\$ 20,149,955	\$ 16,285,847
Supplementary information:		
Interest received0\$	393,535	\$ 372,405
Non-cash transactions:		
Transfer of land to Ministry of Advanced Education	-	612,685
Transfer of building to Ministry of Advanced Education	-	3,734,795
Transfer of deferred capital contributions (note 6)	-	(3,734,795)

See accompanying notes to financial statements.

# DOUGLAS COLLEGE

Notes to Financial Statements

Years ended March 31, 2005 and 2004

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## 1. Operations:

Douglas College is a post-secondary educational institution incorporated under the Colleges and Institutes Act of British Columbia, and is principally funded by the Province of British Columbia (the "Province") through the Ministry of Advanced Education.

## 2. Significant accounting policies:

### (a) Fund accounting:

The College follows fund accounting procedures whereby available resources and their related expenses are recorded in separate funds in accordance with determinations made by the Board and limitations and restrictions imposed by sources outside the College. The funds used and their purposes are as follows:

*Operating:* Revenue and expenses related to the general operations of the College.

*Ancillary:* Revenue and expenses relating to the bookstore, parking, cafeteria and vision centre operations.

*Capital:* Receipts and disbursements for acquisition of capital assets.

*Special Purposes:* Contracts for the provision of special services to government and other organizations, grants designated to specific projects and administration of monies designated for other specified purposes, in accordance with Board Policy. The special purposes fund balance represents the balance of internally restricted funds held pending disbursement.

### (b) Cash and cash equivalents:

Cash and cash equivalents are defined to include highly liquid securities with original terms to maturity of three months or less when purchased.

### (c) Inventory:

Bookstore inventory is valued at the lower of cost and net realizable value.

### (d) Capital assets:

Purchased capital assets are recorded at cost. Contributed capital assets are recorded at fair value at the date of contribution. On disposal, cost, accumulated amortization and remaining deferred contributions are written down and proceeds taken into the capital fund.

# DOUGLAS COLLEGE

Notes to Financial Statements

Years ended March 31, 2005 and 2004

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## 2. Significant accounting policies (continued):

(d) Capital assets (continued):

Capital assets are amortized on a straight-line basis using the following rates which approximate the useful life of the assets:

Asset	Rate
Buildings	40 years
Furniture and equipment	5 years
Library books	10 years

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(e) Operating Fund net assets internally restricted:

The College is committed to using all resources available to it in furtherance of the College's Mission. This includes accumulating and retaining an internally restricted balance to safeguard future operations from unplanned fiscal shortfalls and contingencies. Any use of this balance requires College Board approval. Interest realized on this balance is paid quarterly to the Douglas College Foundation for distribution as Student Aid.

(f) Sinking fund investments:

Sinking fund investments are stated at the lower of cost and market value.

(g) Deferred revenue:

Deferred revenue - operating fund consists of tuition fees related to the April portion of the winter semester as well as the upcoming summer and fall semesters. Deferred revenue - special purpose fund consists of revenue related to specific externally funded projects for which costs are yet to be incurred.

(h) Revenue recognition:

Tuition fees and operating grants are recorded as revenue as they are earned.

The College follows the deferral method of accounting for contributions. Accordingly, externally restricted contributions are recognized as revenue in the year in which the related expenses are recognized. Contributions restricted for the purchase of capital assets are deferred and amortized into revenue on a straight-line basis, at a rate corresponding with the amortization rate for the related capital assets.

Unrestricted investment income is recognized as revenue when earned.



# DOUGLAS COLLEGE

Notes to Financial Statements

Years ended March 31, 2005 and 2004

## 2. Significant accounting policies (continued):

### (i) Use of estimates:

The preparation of financial statements requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Significant areas requiring the use of management estimates relate to the determination of useful lives for purposes of amortization of capital assets and deferred capital contributions and provisions for contingencies. Actual amounts may ultimately differ from these estimates.

## 3. Capital assets:

			2005	2004
	Cost	Accumulated amortization	Net book value	Net book value
Land	\$ 4,402,262	\$ -	\$ 4,402,262	\$ 4,412,670
Buildings	102,614,621	33,378,129	69,236,492	70,603,396
Furniture and equipment	36,820,893	29,422,656	7,398,237	7,814,689
Library books	1,319,080	1,235,943	83,137	133,133
Student Union Building	3,211,198	561,958	2,649,240	2,729,520
Student Union Building furniture, fixtures and equipment	254,085	254,085	-	-
	\$ 148,622,139	\$ 64,852,771	\$ 83,769,368	\$ 85,693,408

To conform with current year presentation, the College reclassified \$562,314 of building costs during fiscal 2004 as cyclical repairs and maintenance expense along with the associated funding from the Ministry of Advanced Education (note 6). There was no impact to net assets or excess of revenue over expenses.

## 4. Sinking fund investments:

The British Columbia Educational Institutions Capital Financing Authority ("BCEICFA") Sinking Fund Pooled Investment Portfolio is a pooled fund which holds money market securities and bonds. Money market investments are limited to less than 10 percent of total assets, and must be in short-term financial and corporate commercial paper. Bonds must be in fixed income securities which are issued or guaranteed by the Government of Canada or a provincial government.

# DOUGLAS COLLEGE

Notes to Financial Statements

Years ended March 31, 2005 and 2004

## 4. Sinking fund investments (continued):

Each BCEICFA sinking fund, by debt issue, holds units in the Pooled Investment Portfolio and has beneficial ownership of a prorated share of net assets.

	2005	2004
Balance forward from previous year	\$ 744,029	\$ 602,071
Payments into sinking fund	102,508	102,508
Interest earned on sinking fund to March 31	45,594	39,450
	\$ 892,131	\$ 744,029

## 5. Long-term debt:

In December 1997 the College borrowed \$1,485,000, under Section 22(1) of the College and Institute Act, to partially fund the construction of the Student Union Building. A debenture (series DC-CD-V) in that amount, with annual interest at 6%, was issued by the Province with a maturity date of June 9, 2008. The debenture requires the College to make interest payments of \$44,550 in June and December of each year.

In order to retire this debenture, a sinking fund has been established by the Province and the College is required to make an annual payment of \$102,508 in June of each year, from 1998 up to and including 2007.

## 6. Deferred capital contributions:

Deferred capital contributions relate to capital assets and represent the unamortized amount and unspent amount of donations and grants received for the purchase of capital assets. The amortization of capital contributions is recorded as revenue in the statement of operations.

	2005	2004
Balance forward from previous year	\$ 78,260,159	\$ 80,679,088
Additional contributions received	2,865,717	6,192,192
Annual capital allowance used towards cyclical maintenance (note 3)	(903,635)	(562,314)
Amounts amortized to revenue	(4,356,216)	(4,314,012)
Less disposal of assets	-	(3,734,795)
	\$ 75,866,025	\$ 78,260,159

Included in deferred capital contributions is unspent funds of \$191,738 (2004 - \$426,699) for specific capital assets.

# DOUGLAS COLLEGE

Notes to Financial Statements

Years ended March 31, 2005 and 2004

## 7. Net assets internally restricted:

Net assets internally restricted results from operations of the following funds:

	2005	2004
Operating (schedule A)	\$ 1,558,135	\$ 1,758,000
Ancillary (schedule C)	637,765	959,500
Capital (schedule D)	10,580,697	6,391,254
Special purpose (schedule E)	2,235,935	2,252,221
	<u>\$ 15,012,532</u>	<u>\$ 11,360,975</u>

## 8. Net assets invested in capital assets:

(a) Net assets invested in capital assets is calculated as follows:

	2005	2004
Capital assets	\$ 83,769,368	\$ 85,693,408
Amounts financed by:		
Long-term debt	(1,485,000)	(1,485,000)
Deferred capital contributions	(75,866,025)	(78,260,159)
Unspent deferred capital contributions (note 6)	191,738	426,699
Sinking fund investments	892,131	744,029
	<u>(76,267,156)</u>	<u>(78,574,431)</u>
	<u>\$ 7,502,212</u>	<u>\$ 7,118,977</u>

(b) Excess (deficiency) of revenue over expenses:

	2005	2004
Amortization of deferred capital contributions	\$ 4,356,216	\$ 4,314,012
Less: amortization of capital assets	(5,041,241)	(4,654,608)
	<u>\$ (685,025)</u>	<u>\$ (340,596)</u>

# DOUGLAS COLLEGE

Notes to Financial Statements

Years ended March 31, 2005 and 2004

## 8. Net assets invested in capital assets (continued):

(c) Net changes in investment in capital assets:

	2005	2004
Increase in capital assets	\$ 3,127,609	\$ 7,687,023
Amounts funded by deferred contributions, net	(1,962,082)	(5,629,878)
Change in unspent deferred capital contributions	(234,961)	(603,556)
Change in sinking fund investments	148,102	141,958
	\$ 1,078,668	\$ 1,595,547

## 9. Pension plans:

The College and its employees contribute to the College Pension Plan and Municipal Pension Plan, jointly trustee pensions plans. The boards of trustees for these plans represent plan members and employers and are responsible for the management of the pension plan including investment of the assets and administration of benefits. The pension plans are multi-employer contributory benefit pension plans. Basic pension benefits are defined. The College Pension Plan has over 10,000 active members from college senior administration and instructional staff and approximately 2,600 retired members. The Municipal Pension Plan has about 130,000 active members, with approximately 5,000 from colleges.

Every three years an actuarial valuation is performed to assess the financial position of the plan and the adequacy of the plan funding. The most recent valuation for the College Pension Plan as at August 31, 2003 indicated an unfunded liability of \$50 million for basic pension benefits. The next valuation will be as at August 31, 2006 with results available in 2007. The most recent valuation for the Municipal Pension Plan as at December 31, 2003 indicated an unfunded liability of \$789 million for basic pension benefits. The next valuation will be as at December 31, 2006 with results available in 2007. The actuary does not attribute portions of the unfunded liability to individual employers. Each employer expenses contributions to the plan in the year in which payments are made. The College paid \$3,179,085 (2004 - \$2,680,155) for employer contributions to the plan in fiscal 2004/2005.

# DOUGLAS COLLEGE

Notes to Financial Statements

Years ended March 31, 2005 and 2004

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## 10. Related party:

The College exercises significant influence over the Douglas College Foundation (the "Foundation") by virtue of the integration of the operations of both organizations. The Foundation was established to advance education and community services and other charitable activities beneficial to the College. The Foundation is a registered charity under the provisions of the Income Tax Act of Canada. Assets of the Foundation total \$8,436,017 (2004 - \$7,975,574), of which \$7,724,142 (2004 - \$7,341,225) is held as endowments with distribution of donated principal prohibited. All of the remaining funds are held pending distribution in accordance with the donors' terms of reference.

The net assets and results from operations of the Foundation are not included in the statements of the College, but are reported on separately.

Related party transactions during the year, not separately disclosed in the financial statements, include the following:

- (a) The Foundation received contributions of equipment and cash to be used for capital purchases totalling \$6,895 (2004 - \$196,199). The equipment and cash are forwarded to the College as received.
- (b) The Foundation received contributions of \$27,132 (2004 - \$42,564) for use by Douglas College's Institute of Urban Ecology. These funds are forwarded to the College as received by the Foundation.
- (c) The College contributed \$737,057 (2004 - \$751,295) to the Foundation to support student financial aid. Of this amount, \$600,000 is included in contribution to Foundation and the remainder is included in various College expense accounts.

## 11. Contingencies:

There are claims pending in which the College is involved. It is considered that the potential claims against the College resulting from such litigation would not materially affect the financial statements of the College.

## 12. Comparative figures:

Certain of the 2004 comparative figures have been reclassified to conform with the 2005 financial statement presentation.



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## **AUDITORS' REPORT ON SUPPLEMENTARY INFORMATION**

**The Board of Directors**  
**Douglas College**

We have audited and reported separately herein on the financial statements of Douglas College as at and for the year ended March 31, 2005.

Our audit was conducted for the purpose of forming an opinion on the basic financial statements of the College taken as a whole. The current year's supplementary information included in Schedules A through E is presented for purposes of additional analysis and is not a required part of the basic financial statements. Such supplementary information has been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, is fairly stated, in all material respects, in relation to the basic financial statements taken as a whole.

Included in Schedule A is the 2005 budget provided by the Board of Directors of the College. We have not audited, reviewed or otherwise attempted to verify the accuracy or completeness of this budget information.

*KPMG LLP*

Chartered Accountants

Burnaby, Canada

May 27, 2005

# DOUGLAS COLLEGE

Operating Fund

Schedule A

Years ended March 31, 2005 and 2004

	2005 Budget (unaudited)	2005 Actual	2004 Actual
Revenue:			
Ministry of Advanced Education, Annual Grant	\$ 42,590,000	\$ 43,099,619	\$ 42,217,583
Tuition fees:			
General credit	14,870,000	14,126,716	13,136,641
Quick response	39,200	35,910	211,600
Continuing education course fees	1,657,200	1,371,593	1,332,469
The Training Group grants and contracts	3,800,000	3,725,580	5,459,151
International education:			
Tuition fees	4,794,000	4,209,961	4,396,165
Contracts	640,000	655,606	591,127
Interest	220,000	176,026	242,437
Sundry	1,563,500	1,541,877	1,791,373
Transfer from Ancillary Services Fund	-	180,666	193,145
	<u>70,173,900</u>	<u>69,123,554</u>	<u>69,571,691</u>
Expenses (schedule B):			
Instruction:			
General credit	37,670,500	36,918,011	36,191,166
Quick response	129,300	124,271	465,675
Continuing education	1,886,300	1,675,941	1,500,411
The Training Group	3,565,000	3,338,769	4,794,831
International education	3,125,100	3,006,337	3,022,276
Support:			
General instruction	4,662,100	4,697,104	4,160,931
Student	5,559,200	5,629,759	5,449,979
Administrative	5,614,600	5,776,300	5,476,285
Facilities	3,825,500	3,861,581	3,882,161
Transfer to Capital Fund	3,606,300	3,606,300	2,755,000
Transfer to Capital – Playing Fields	30,000	30,000	-
Transfer to Douglas College Foundation	500,000	500,000	500,000
Transfer to Special Purposes Fund			
- The Training Group	-	159,046	387,583
	<u>70,173,900</u>	<u>69,323,419</u>	<u>68,586,298</u>
Excess of revenue over expenses		(199,865)	985,393
Net assets internally restricted, beginning of year		1,758,000	2,845,100
Less transfer to capital expansion reserve		-	(2,072,493)
Net assets internally restricted, end of year		<u>\$ 1,558,135</u>	<u>\$ 1,758,000</u>

# DOUGLAS COLLEGE

## Operating Expenses

Schedule B

Years ended March 31, 2005 and 2004

	Instruction					Support				2005 Total	2004 Total
	General Credit	Quick Response	Continuing Education	The Training Group	International Education	General Instruction	Student	Administrative	Facilities		
Salaries and wages	\$ 29,347,445	\$ 104,963	\$ 1,158,064	\$ 1,960,009	\$ 2,072,766	\$ 3,121,766	\$ 4,229,721	\$ 3,573,060	\$ 663,434	\$ 46,231,228	\$ 45,735,530
Employee benefits	5,825,757	17,790	159,014	292,795	386,277	668,562	911,857	703,910	129,142	9,095,104	8,690,629
Supplies and other	693,274	-	146,913	81,710	38,085	142,579	141,134	148,383	156,016	1,548,094	1,682,090
Postage and courier	2,496	-	17,650	4,494	296	8,119	-	289,909	-	322,964	337,624
Books and periodicals	-	-	-	-	-	458,036	-	-	-	458,036	397,309
Accommodations, mileage and travel	186,658	363	-	-	67,181	12,330	40,577	71,922	6,732	385,763	393,069
Professional development and memberships	251,318	350	800	-	23,196	23,294	43,982	47,236	6,177	396,353	455,338
Telephone and computing services	612,496	-	1,333	50,025	69,349	79,581	256,939	319,262	6,166	1,395,151	1,265,060
Repairs and maintenance	33,645	-	-	6,584	791	10,511	2,702	85,744	1,218,836	1,358,813	1,341,092
Utilities	-	-	-	-	-	-	-	-	697,324	697,324	683,419
Cleaning and security	-	-	-	-	-	-	-	-	923,081	923,081	865,330
Legal, severance and retirement	-	-	-	-	-	-	-	358,840	-	358,840	381,035
College Board and college wide memberships	-	-	-	-	-	-	-	111,930	-	111,930	101,841
Student and employee recruitment	29,528	805	11,028	42,828	55,507	219,039	973	102,573	-	462,281	387,180
Flow through to partners	-	-	-	277,556	-	-	-	-	-	277,556	1,092,384
Continuing Education overhead expense	-	-	139,058	-	-	-	(34,764)	(34,764)	(69,530)	-	-
Leases and partnership facility operations	3,808	-	1,829	250,327	-	-	-	-	130,000	385,964	467,071
Student activities, homestay and travel	9,738	-	42,047	363,304	257,179	-	56,938	-	-	729,206	784,993
Miscellaneous	8,875	-	-	9,137	36,923	307	967	107	-	56,316	64,543
Recoveries	(87,027)	-	(1,795)	-	(1,213)	(47,020)	(21,267)	(1,812)	(5,797)	(165,931)	(181,822)
	<u>\$ 36,918,011</u>	<u>\$ 124,271</u>	<u>\$ 1,675,941</u>	<u>\$ 3,338,769</u>	<u>\$ 3,006,337</u>	<u>\$ 4,697,104</u>	<u>\$ 5,629,759</u>	<u>\$ 5,776,300</u>	<u>\$ 3,861,581</u>	<u>\$ 65,028,073</u>	<u>\$ 64,943,715</u>
Transfer to Capital Fund										3,636,300	2,755,000
Transfer to Special Purpose Fund										159,046	387,583
Transfer to Douglas College Foundation										500,000	500,000
										<u>\$ 69,323,419</u>	<u>\$ 68,586,298</u>



# DOUGLAS COLLEGE

Ancillary Fund

Schedule C

Years ended March 31, 2005 and 2004

	2005	2004
Bookstore sales	\$ 4,230,907	\$ 4,278,807
Expenses:		
Cost of sales	3,206,201	3,197,421
Salaries	534,148	524,733
Other	57,097	52,325
	<u>3,797,446</u>	<u>3,774,479</u>
Bookstore (net)	433,461	504,328
Other revenue:		
Parking (net)	162,536	186,093
Cafeteria (net)	89,910	171,248
Vision Centre (net)	24,306	26,057
	<u>276,752</u>	<u>383,398</u>
Ancillary operations before interest and recoveries	710,213	887,726
Interest and recoveries	<u>21,992</u>	<u>39,431</u>
Excess of revenue over expenses	732,205	927,157
Transfers:		
Operating Fund	180,666	193,145
Capital Fund	634,500	1,178,673
Douglas College Foundation	100,000	100,000
	<u>915,166</u>	<u>1,471,818</u>
Change in fund balance	(182,961)	(544,661)
Fund balance, beginning of year	<u>959,936</u>	<u>1,504,597</u>
Fund balance, end of year	<u>\$ 776,975</u>	<u>\$ 959,936</u>
Fund balance consists of:		
Appropriated:		
Legal, severance and early retirement	\$ 150,000	\$ 150,000
Replacement equipment:		
Ancillary services	87,500	59,500
Emergent and insurance	75,000	75,000
Operating Fund - Board Surplus Policy	225,265	-
Douglas College Foundation	100,000	100,000
Capital expansion reserve	-	575,000
	<u>637,765</u>	<u>959,500</u>
Unappropriated	<u>139,210</u>	<u>436</u>
	<u>\$ 776,975</u>	<u>\$ 959,936</u>

# DOUGLAS COLLEGE

Capital Fund

Schedule D

Years ended March 31, 2005 and 2004

	2005	2004
<b>Receipts:</b>		
Ministry of Advanced Education, Training & Technology:		
Grant - Operating	\$ 2,784,156	\$ 3,736,795
Grant - Certificates of Approval	844,620	3,589,395
Donations, interest and recoveries	310,703	512,842
Student Union Building fees	237,202	231,058
Transfer from Ancillary Services Fund	634,500	1,178,673
Transfer from Operating Fund	<u>3,636,300</u>	<u>4,827,493</u>
	<u>8,447,481</u>	<u>14,076,256</u>
<b>Disbursements:</b>		
Capital assets acquired:		
Building additions and renovations	1,182,937	4,018,024
Land	(10,408)	1,917,446
Furniture and equipment	1,944,672	3,668,999
Principal payment - Student Union		
Building Sinking Fund	148,102	141,958
Interest on Student Union Sinking Fund	89,100	89,100
Repairs and maintenance expense	<u>903,635</u>	<u>562,314</u>
	<u>4,258,038</u>	<u>10,397,841</u>
Excess in capital funding during the year	4,189,443	3,678,415
Excess in capital funding, beginning of year	<u>6,391,254</u>	<u>2,712,839</u>
Excess in capital funding, end of year	<u>\$ 10,580,697</u>	<u>\$ 6,391,254</u>
Cunnings Field Turf Replacement Reserve	\$ 187,670	\$ 152,606
Cyclical Maintenance Reserve	2,241,416	1,937,011
Capital Expansion Reserve	6,655,590	2,951,047
Internally Committed Funds <sup>(1)</sup>	<u>1,496,021</u>	<u>1,350,590</u>
	<u>\$ 10,580,697</u>	<u>\$ 6,391,254</u>

(1) This balance includes funds committed for the completion of the 5<sup>th</sup> and 6<sup>th</sup> floors and the New Westminster space renovation as well as funds committed for the 2005/2006 Operating Capital Budget.

# DOUGLAS COLLEGE

Special Purposes Fund

Schedule E

Years ended March 31, 2005 and 2004

	2005	2004
Receipts:		
Grants, Ministry of Education, Skills & Training	\$ 284,644	\$ 270,746
Contracts, contributions and other grants	1,940,687	1,745,089
Transfers from Operating Fund	<u>159,046</u>	<u>387,583</u>
	<u>2,384,377</u>	<u>2,403,418</u>
Disbursements:		
Project salaries and benefits	1,710,148	1,112,349
Other disbursements	<u>690,515</u>	<u>755,053</u>
	<u>2,400,663</u>	<u>1,867,402</u>
Change in fund balance	(16,286)	536,016
Fund balance, beginning of year	<u>2,252,221</u>	<u>1,716,205</u>
Fund balance, end of year	<u>\$ 2,235,935</u>	<u>\$ 2,252,221</u>