

**BC GAMES SOCIETY**

# ANNUAL REPORT

2005 / 2006



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## 1. Message from the Co-Chairs to the Minister Responsible

This past fiscal year saw successful events held in Nanaimo, Cowichan Valley, 100 Mile House, and Trail. Over six thousand five hundred volunteers supported almost seven thousand athletes and coaches at these BC Games, again emphasizing the role the BC Games Society plays in sport and community development.

Each community was supported by on-line and written resources to ensure effective management and implementation for each of these four multi-sport Games. The BC Games Society has been acknowledged as having the best *transfer of knowledge* program in the country in respect to multi-sport events. By providing these informational materials, volunteers are empowered, and take ownership of each area of responsibility, thus helping to ensure participants are well hosted, helping them to achieve their personal best. Volunteers are key to our successes around the province and the BC Games Society continues to refine our materials and how we deliver them so that each volunteer feels valued and learns their role to benefit the athlete, but also the community after the Games have gone.

For athletes competing in the Greater Trail 2006 BC Winter Games, their Games experience is part of their journey through the Long Term Athlete Development Model (LTAD)<sup>1</sup>, whereby provincial Games are highlighted in the *Learning to Train* and *Training to Train* stages. This reinforcement of the Society's position to have provincial sport organizations bring their best young athletes, while requiring coaches and officials to have skills commensurate with this level of performance further emphasizes our role in the provincial sport system.

For participants attending the BC Disability Games, the BC Seniors Games, or the Northern BC Winter Games, these events offer *Learning to Train* and *Active for Life* opportunities, as defined in the LTAD. Each of these BC Games offer participation through a wide age range, meaning athletes just beginning to explore their personal sport potential could be competing across town from an accomplished athlete, each chasing a medal while embracing sport as a healthy choice for life.

The BC Games Society gives British Columbians of all ages an opportunity to become involved in sport, whether as a volunteer or participant. With four Games each fiscal year, and our mandate to be a provincial wide organization, the majority of BC's residents can access the BC Games and make it a step on their own path to success and well-being.

The 2005 / 2006 BC Games Society Annual Report was prepared under our direction in accordance with the *Budget Transparency and Accountability Act*. We are accountable for the contents of the report, including the selection of the performance measures and how the results have been reported. The information presented represents the actual performance of the BC Games Society for the twelve months ended March 31, 2006. All significant decisions, events, and identified risks, as of May 1, 2006, have been considered in preparing this report.

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<sup>1</sup> Canadian Sport for Life Resource Paper published by the Canadian Sport Centres, ISBN 0-9738274-0-8

The information presented is prepared in accordance with the BC Reporting Principles and represents a comprehensive picture of our actual performance in relation to our service plan. The measures are consistent with the BC Games Society's mission, goals, and objectives and focus on aspects critical to the organization's performance.

We are responsible for ensuring internal controls are in place to ensure performance information is measured accurately and in a timely fashion.

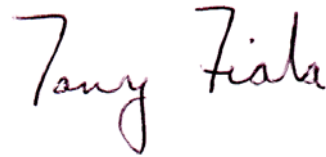
This report contains estimates and interpretive information that represent the best judgment of management. Any significant limitations in the reliability of data are identified in the report.

In closing, we wish to acknowledge the vision and passion of our Board of Directors and the commitment the staff of the BC Games Society bring each day. Many thanks also to Minister Olga Ilich for her support at Games she attends, and her appreciation for the role the BC Family of Games serves in the provincial sport system.

Respectfully submitted,



Wendy Ladner Beaudry, Co-Chair  
BC Games Society



Tony Fiala, Co-Chair  
BC Games Society

## 2. Organizational Overview

### ***The Purpose of the BC Games is:***

*To provide an opportunity for the development of athletes, coaches, and officials in preparation for higher levels of competition in a multi-sport event which promotes interest and participation in sport and sporting activities, individual achievement, and community development. Specifically, our purpose is:*

- to motivate British Columbians to achieve a higher level of fitness and physical well-being through participation in amateur sports and physical activity.
- to encourage and motivate athletes, coaches and officials to attain a higher level of skill and competitive achievement.
- to organize competitive sport events that will serve as preparation for higher level competition and play an integral role in the BC sport delivery system.
- to provide each hosting community with a legacy of experienced volunteers and facility improvements.
- to share the spirit of the Games with British Columbians of all regions of the province.
- to celebrate the community.

Since 1978, the BC Games Society (Society) has been staging the BC Winter and BC Summer Games. The two events, held every even calendar year, are BC's largest multi-sport events. Located in Victoria, BC, the Society provides event management support and software, and financial resources to each of its Games host communities. These host cities then form separate not-for-profit societies for the three-year cycle of their games management.

The BC Games Society was established in 1977 to provide community and sport development across BC. The BC Games Society is included in the public accounts of the Government of British Columbia and is a crown agency subject to the *Budget Transparency and Accountability Act*. The Society was incorporated under the *Society Act* in 1987 to provide event management leadership to achieve sport, individual and community development.

The scope of the BC Games was broadened in 1994 with the addition of the Northern BC Winter Games, BC Disability Games, and the BC Seniors Games. Similar to our relationship with the BC Winter and Summer Games, the Society provides support and resources to each of these Games, with policy direction coming from the respective Boards of these three BC Games. Host cities also form their own societies during the cycle of games hosting.

The society's mandate is to provide event management services to host communities in the areas of administrative support, Games marketing, volunteer management, contract management and financial administration.

In April 2004, the responsibility for the provision of provincial funding was transferred from the Province of British Columbia to the 2010 Legacies Now Society. 2010 Legacies Now Society

works in partnership with community-based organizations to develop and support participants and athletes from playground to podium, and to develop vibrant volunteer sectors, healthy and active communities, and diverse arts and cultural activities. Through a negotiated schedule within an Agreement for Financial Assistance with the 2010 Legacies Now Society, the BC Games Society delivers its five multi-sport Games and ancillary programs.

Communities around the province embrace the BC Games hosting opportunity as a chance to highlight their citizens and facilities to the rest of the province. While the BC Games are a four-day celebration, the legacy of these multi-sport events lives on in new and improved facilities, enhanced volunteer skills, and financial impacts due to participant and volunteer spending.

## ***Mission***

Through partnerships, the BC Games Society is committed to providing event management leadership in the creation of development opportunities for individuals, sport organizations, and host communities.

## ***Vision***

Our vision is that:

- Entrepreneurial approaches, mutual accountability, and transparency in all our partnerships are standard methods of operation.
- The economic and social benefits to communities in hosting the Games produces quality bids and experiences from a variety of host communities.
- BC athletes, coaches, and officials in national and international competition will benefit from the experience of a BC Games.
- Public and private sectors value and support the BC Games.
- Host Communities, athletes, coaches, managers, officials, and volunteers remember the BC Games as a best ever multi-sport experience.
- The BC Games are a vehicle for community legacies, trained coaches, new sport clubs, facility improvements, community pride and spirit, and skilled event management volunteers in each Host Community.
- BC Games Society Board represents an effective, ethical, and responsible model in leadership and governance.

## ***Values***

The values that underpin how we interact in our relationships are:

- Partnerships and collaboration are the foundation to our working relationships where appreciation and understanding of all partners' perspectives is actively sought.
- We have an organizational climate of mutual trust and support between Board and Staff, where roles and responsibilities are clarified, policies are followed and contributions of the team and individuals are honoured.
- Our dynamic approaches continually redefine and determine the most efficient and effective method of delivering event management services and programs.
- Commitment to social issues affecting all British Columbians around health and wellness, personal and community development, equity, access, and inclusiveness is demonstrated.
- Investment in our human resources is critical to our long-term success and we strive to offer personal/professional development opportunities to Board, Staff, and Volunteers.

### **3. Report on Games Performance**

The core business of the BC Games Society is the event management of the BC Winter Games and BC Summer Games. In support of those two multi-sport events, it is important that the operations of the BC Games Society are supplemented by the investments of corporate partners. The goals, strategies, measures, and targets noted in the 2005 / 06 – 2007 / 08 BC Games Society Service Plan update have been refined to focus on the two key areas of strategic priorities.

In addition to the results of Effective Management and Entrepreneurial Activities, the BC Games Society has had a successful year in leveraging government investment by having Host Community governments and business invest \$1, 477,000 of additional value into the four BC Games held in fiscal year 2005 / 2006.

BC Games Society Host Societies also recruited and trained 7,976 volunteers in four BC Games. Using an average of time spent by a volunteer during the Trail BC Winter Games, and a conservative value of \$10 per hour, volunteers contributed \$3.4 million of value to the four BC Games during this past fiscal year.

#### ***Risks and Sensitivities***

During the period covered by this Annual Report, the BC Games Society planned for / funded / staged:

- Nanaimo 2005 BC Disability Games
- Cowichan Valley 2005 BC Seniors Games
- 100 Mile House 2006 Northern BC Winter Games
- Greater Trail 2006 BC Winter Games
- Kamloops 2006 BC Summer Games
- Abbotsford 2006 BC Seniors Games
- Fort St. John 2007 Northern BC Winter Games
- Powell River 2007 BC Disability Games
- Kimberley – Cranbrook 2008 BC Winter Games

The BC Games Society relies on third party delivery for the recruitment of athletes who attend the BC Winter and BC Summer Games. This recruitment and the training of coaches and officials is the responsibility of the Provincial Sport Organizations. Their successes in recruitment and training are reflected in our statistics of BC Games athletes and certified coaches. At the Greater Trail 2006 BC Winter Games, Cross Country – Disabled experienced difficulty in recruiting eligible athletes and declined the invitation to attend these Games, while Basketball – Wheelchair, Weightlifting and Swimming for Athletes with a Disability brought low percentages of their required participants (38% for each). BC Games Society changed its coaching requirement to include only Head Coaches to be certified at the National Coaching Certification Program level 2, but only 52% were qualified. Society staff continue to meet with all sports involved to assist in maximizing the BC Games opportunities while the provincial sport system reinforces our role within the LTAD.



Ownership of the Northern BC Winter Games, the BC Disability Games, and the BC Seniors Games lies with their respective Boards. The agreements with these respective agencies is for event management services only and subsequently, advice and/or direction by the BC Games Society can be superseded by the Partner Board, making volunteer and/or participant satisfaction standards as defined in the Performance Measures difficult to meet. Ongoing communications and policy advice from the BC Games Society Board to the Partner Boards by staff continues to be the most effective way to ensure quality Games management and that processes are followed.

In all instances of the BC Games Society involvement, there is an underlying faith that cities and municipalities wish to host the BC Games. Should a candidate city not come forward, those measures and targets would not be applicable. BC Disability Sports did not receive any bids to host the 2006 BC Disability Games, while four cities expressed interest to the Northern BC Winter Games Society to host the 2008, 2009 and 2010 events.

#### **4. Alignment with Government's Strategic Plan**

The BC Games Society supports three of Government's priorities as identified in their Strategic Plan.

##### **To lead the way in North America in healthy living and physical fitness**

The purpose of the BC Winter and BC Summer Games is to provide an opportunity for the development of athletes, coaches, and officials in preparation for higher levels of competition in a multi-sport event. The BC Games Society promotes interest and lifelong participation in sport and sporting activities and individual achievement. Additionally, all five members of the BC Family of Games promote healthy, active lifestyles for a broad range of populations, and builds capacity such as skilled volunteers, sport programs, equipment and facilities, all avenues that continues to contribute to healthy communities.

##### **To build the best system of support in Canada for persons with disabilities, special needs, children at risk and seniors**

Integration of athletes with a disability has been a way of doing business since our inception. Recently, we have expanded opportunities for these athletes by including additional Paralympic sports in our BC Winter Games. Our event management partnerships with the BC Seniors Games and BC Disability Games means additional financial resources and professional staff provide for positive experiences for athletes from both constituencies.

##### **To make BC the best educated, most literate jurisdiction on the continent**

Our commitment to the provision of quality written resources for the training and education of volunteers continues. Our *Guidelines for the Host Community* are now on line making them more accessible for more volunteers. Partnering with 2010 Legacies Now Society and their Vol Web project will provide even greater resources to volunteers allowing them to expand their knowledge base, giving them added skills, greater knowledge, and gained confidence.

<b>Goal 1 – Effective Management of BC Winter Games, BC Summer Games and Partner Games</b>						
<b>Objectives</b>						
In partnership with the Greater Trail 2006 BC Winter Games Society, the Kamloops 2006 BC Summer Games Society, and the Kimberley-Cranbrook 2008 BC Winter Games Society, plan, prepare and implement quality multi-sport events for the benefit of participants, volunteers, and funding and corporate partners. Working with the Parent and local Boards of the Northern BC Winter Games, the BC Disability Games, and the BC Seniors Games plan, prepare, and implement quality multi-sport events for the benefit of participants, volunteers, and funding and corporate partners.						
<b>Key Strategies</b>						
<ul style="list-style-type: none"> <li>• Provide concise written and online materials to support the volunteers in creating a quality BC Games</li> <li>• Promote Provincial Sport Organization's use of the BC Winter and BC Summer Games through Memorandums of Understanding as a key element in the continuum of their athlete, coach, and officials' development while recruiting and maintaining a network of key volunteers across the province.</li> </ul>						
<b>Performance Measures</b>		<b>Targets</b>				
	03 / 04 Actuals	04 / 05 Actuals	05 / 06 Trail 2006 BC Winter Games	06 / 07 Kamloops 2006 BC Summer Games	07 / 08 Kimberley – Cranbrook 2008 BC Winter Games	Results
Volunteers use and value on line tasks, samples and protocols to effectively manage their Games	On line guidelines were being developed during this period	On line guidelines were being developed and tested during this period	75% satisfaction rating of online resources.	Two year surveys of Kamloops and future volunteers expected to meet or exceed baseline results as guidelines become more refined  06 / 07 – 80% satisfaction 07 / 08 – 80% satisfaction		Trail volunteers expressed a 68% overall satisfaction rate with online resources <sup>2</sup> Initial results showed 73% satisfaction. Numbers below target due to volunteers' lack of comfort with computers and/or preference to hard copy access of materials. Kamloops volunteers expressed 100% satisfaction with online resources to date. <sup>3</sup>

<sup>2</sup> Zoomerang survey conducted by BC Games Society of Greater Trail volunteers (February 2006)

<sup>3</sup> Zoomerang survey conducted by BC Games Society Kamloops volunteers (April 2006)

	03 / 04 Actuals	04 / 05 Actuals	05 / 06 Trail 2006 BC Winter Games	06 / 07 Kamloops 2006 BC Summer Games	07 / 08 Kimberley – Cranbrook 2008 BC Winter Games	Results
Coaches attending the BC Winter and BC Summer Games are certified at the required level 2	Coaching certification not measured at Port Alberni 2004 BC Winter Games	70% <sup>4</sup> of coaches attending the Abbotsford Games were certified to BC Games standards	70% of attending coaches at the Trail Games will be certified	70% of attending coaches at the Kamloops Games will be certified	80% of attending coaches at the Kimberley-Cranbrook Games will be certified	52% of coaches in Trail met the standard. Reasons vary from Provincial Sport Organizations as to why this number is low (eg: lack of opportunity for northern coaches, limited commitment to raising the level)
Athletes and coaches in the BC Winter and BC Summer Games move on to higher levels of competition including the Canada Games	Surveys involving BC athletes at Canada Games had not yet begun	Surveys involving BC athletes at Canada Games had not yet begun	Target to be determined.	It is expected future surveys will show increases to the baseline based upon adherence to the BC Games core sport program <sup>5</sup>  No Canada Games in 2006/07 2007/08 expect 60% of the Canada Games team to have had a BC Games experience. No Canada Games in 2008/09		41% (144) athletes and 75% (40) of the coaches attending the Regina 2005 were BC Games alumni (52.5% of the entire team) <sup>6</sup>
Legacies in each of the three years include new sport club development, hundreds of trained volunteers, equipment and facility upgrades	Port Alberni trained 3212 volunteers while directly investing \$89,515 in sport.  Post Games legacy for future investment and opportunity is \$96,503	Abbotsford Games trained 3639 volunteers while directly investing \$31,500 in sport.  Post Games legacy for future investment and opportunity is \$174,394	Greater Trail Games will require 2200 volunteers, investing \$50,000 directly into sport  Legacy expected to be \$65,000	Recruited volunteers expected to be 3500 Kamloops Games will invest \$80,000 of cash and in-kind into sport  An additional \$75,000 expected in legacy grants	Recruited volunteers expected to be 2300 Kimberley-Cranbrook Games will invest \$80,000 of cash and in-kind into sport .  An additional \$65,000 expected in legacy grants	Trail Games recruited and trained 3035 volunteers \$90,000 cash and ~\$100,000 of in-kind value was invested in sport  Anticipated legacy is \$70,000

<sup>4</sup> statistics provided by participating Provincial Sport Organizations

<sup>5</sup> Core Sport Program identifies how sport can access opportunities at BC Winter and BC Summer Games (more info@www.bcgames.org)

<sup>6</sup> statistics provided by the Team BC program (Sport Division / Ministry of Tourism, Sport and the Arts)

## Goal 2 - Entrepreneurial Activities

### Objectives

To ensure financial sustainability and enhancement of BC Games through entrepreneurial activity by increasing the level of non-governmental fiscal support to the benefit of the BC Summer and BC Winter Games.

### Key Strategies

- Establish new and maintain existing corporate partners through a thorough delivery on our contractual obligations.
- Provide supportive documentation and event management to Host Communities to recruit and develop local cash and value-in-kind support.

Performance Measures	Targets					
	03 / 04 Actuals	04 / 05 Actuals	05 / 06 Trail 2006 BC Winter Games	06 / 07 Kamloops 2006 BC Summer Games	07 / 08 Kimberley – Cranbrook 2008 BC Winter Games	Results <sup>7</sup>
As corporate partners, Air Canada Jazz, Global BC, and TELUS provide cash and in-kind services to offset budgeted expenditures	AC Jazz provided \$110,000 value through charter discounts and staff travel	AC Jazz provided \$110,000 value through charter discounts and staff travel	AC Jazz provided \$110,000 value through charter discounts and staff travel	AC Jazz provided \$110,000 value through charter discounts and staff travel	Contract renegotiation with AC Jazz beginning April 1, 2007 – anticipating a 2 year renewal	\$110,000 received in value through charter discounts, staff travel, and athlete prizing
	Global BC provided \$80,000 in-kind value	Global BC provided \$80,000 in-kind value	Global BC provided \$80,000 in-kind value	Contract negotiation with Global BC begins April 1, 2006 – expected to extend until 2011	Global BC provides \$80,000 in-kind value	Received 200 promotional spots in support of Trail Winter and Kamloops Summer Games, valued at \$125,661
	TELUS negotiations were initiated	TELUS negotiations were underway – no contract signed	TELUS provides \$85,000 cash and in-kind value	TELUS provides \$85,000 cash and in-kind value  BC Games Society adds one new partner – value \$70,000	TELUS provides \$85,000 cash and in-kind value  New partner enters 2 <sup>nd</sup> year of agreement	TELUS provided cash and in-kind value of \$85,000

<sup>7</sup> Sources for all results in this report include audited statements, viewTeam software, Provincial Sport Organization reporting, and BC Games Society staff reporting

## 5. Financial Report

### *Management Discussion and Analysis*

#### Assessment of Results of Operations and Changes in Financial Conditions

06/07 Budget based on figures approved Jan 30,2006

<b>Summary Financial Outlook</b>						
<b>2006/07 - 2008/09</b>						
	<b>2004/05</b>	<b>2005/06</b>	<b>2005/06</b>	<b>2006/07</b>	<b>2007/08</b>	<b>2008/09</b>
	Actual	Revised Budget	Actuals	Budget	Forecast	Forecast
<b>Total Revenue</b>	<b>2,153</b>	<b>2,275</b>	<b>2,226</b>	<b>2,545</b>	<b>2,592</b>	<b>2,564</b>
2010 LegaciesNow Grant <sup>8</sup>	1,987	2,027	2,027	2,137	2,177	2,177
Other Revenues <sup>9</sup>	166	248	199	317	415	387
<b>Total Expenses</b>	<b>2,211</b>	<b>2,339</b>	<b>2,269</b>	<b>2,437</b>	<b>2,591</b>	<b>2,510</b>
Grants	749	704	704	785	755	785
Games Operations	442	555	588	539	765	570
Overhead	1,020	1,080	977	1,113	1,071	1,155
<b>Operating Income (Loss)</b>	<b>(58)</b>	<b>(64)</b>	<b>(43)</b>	<b>17</b>	<b>1</b>	<b>54</b>
<b>Net Income (loss)</b>	<b>(58)</b>	<b>(64)</b>	<b>(43)</b>	<b>17</b>	<b>1</b>	<b>54</b>
Operating and Capital Surplus B/F	954	896	896	853	849	871
<b>Operating and Capital Surplus C/F</b>	<b>896</b>	<b>832</b>	<b>853</b>	<b>871\0</b>	<b>850</b>	<b>925</b>
<b>FTEs</b>	<b>9</b>	<b>9</b>	<b>9</b>	<b>9</b>	<b>9</b>	<b>9</b>

Variances to the 2005 / 2006 year are attributable to excess costs associated with our external travel and staff support of the various host community Boards. Revenue was lower than projected as our anticipated new corporate partner chose to align with 2010 Winter Olympic and Paralympic Games. The 2006/07 – 2008/09 Service Plan indicated a projected net income of \$26,000 in 2005 / 2006. That budget was revised by \$90,000 in January 2006 to reflect significant increases in external transportation costs due to escalating fuel prices.

The BC Games Society Board recognizes and appreciates that budgetary control is critical to the long-term financial health of the BC Games. Each year, management prepares a two-year budget for approval by the Finance Committee and the Board of Directors. These budgets take into consideration our role and mandate and the strategic objectives of our annual Service Plan. Expenditures for the fiscal year ending March 31, 2006 were \$2,268,757 or \$42,681 over revenues.

<sup>8</sup> As of April 1, 2004 Society's grant is delivered through an Agreement for Financial Assistance with the 2010 Legacies Now Society

<sup>9</sup> Fluctuations in self generated revenue due to athletes' fees (more athletes in summer games than winter games)

As an organization, the BC Games Society plans on two-year cycles, taking into account our two major events and largest expenses, the BC Winter Games and the BC Summer Games. Fiscal year 2004/2005 featured the Abbotsford 2004 BC Summer Games; they received a grant of \$600,000 with an additional \$422,000 spent on external travel for athletes attending those Games. In 2005/2006, Greater Trail hosted the BC Winter Games and received a grant of \$525,000, with a further \$572,550 being spent on external travel. While the hosting grant was less for the BC Winter Games, our external travel costs for participants attending the BC Winter Games was greater than last year and higher than budgeted. Initial higher costs are reflective of the larger number of participants flying to the BC Games<sup>10</sup> and we exceeded our budget due to the substantial increase in fuel costs and heavier than expected cargo requirements.

Budget surpluses at the BC Summer and BC Winter Games host community level are shared equally between the host and this society. Abbotsford returned \$151,094 to us while it is estimated the Trail surplus will be approximately \$70,000

BC Games Society also provides operating grants and services to each of the Northern BC Winter Games, BC Disability Games, and BC Seniors Games for a total of \$330,000. Surpluses in those communities are not split with the BC Games Society but go directly back to the parent society of the respective Games.

### ***Major Risks and Opportunities***

BC has the most aggressive multi-sport campaign in the country, having four Games in each fiscal year. The Society continues to monitor the pressures of staging this number of events within the province as sponsorship and volunteer fatigue, saturation of available hosting communities, and overall fiscal sustainability continue to offer challenges.

Escalating fuel costs impact our budget, as staff travel to as many as ten host communities currently engaged in hosting opportunities. Additionally, fuel costs affect the external transportation of summer and winter participants as is noted above. Although BC Games Society has an accumulated surplus, we must continue to acquire further revenue sources to balance these fluctuations to our budget.

As of April 1, 2004, funding to the BC Games Society comes through an Agreement for Financial Assistance with the 2010 Legacies Now Society. That society is committed to province wide sport development that will help put athletes on the podium and leave a lasting legacy for all of BC as a result of hosting the 2010 Winter Olympic and Paralympic Games. In the audited statements, the revenue noted as Province of British Columbia, is the same as funding from 2010 Legacies Now.

### ***Management's Responsibility for Financial Reporting***

The financial statements of the BC Games Society have been prepared by management in accordance with Canadian generally accepted accounting principles. The financial statements present fairly the financial position of the society as at March 31, 2006 and the results of its operations.

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<sup>10</sup> BC Games policy is that any participant 500 miles or further from the Host Community flies instead of charter bus.

Management is responsible for the integrity of the financial statements and has established policies as conveyed by the Auditor General of British Columbia regarding internal controls to provide reasonable assurance that assets are safeguarded, transactions are properly authorized and financial statements prepared in a timely manner. Inherent to the concept of reasonable assurance is the recognition that there are limits in all internal control systems and that system costs should not exceed the expected benefits.



Kelly Mann  
President and CEO



Gordon Hutcheson, FCA  
Accountant

## 6. Corporate Governance

The BC Games Society is responsible to the Minister of Tourism, Sport and the Arts.

A fifteen member community based Board of Directors, appointed by Ministerial Order, sets the strategic direction of the BC Games Society within direction from the provincial sport system and approval by the Minister. President and CEO, Kelly Mann, is given direction by the Board and is accountable for managing the operations of the Society. The Director's activities and responsibilities are governed by the "*Best Practice Guidelines for Governance and Disclosure for Governing Boards of British Columbia Public Sector Organizations*" published by the Board Resourcing and Development Office.

The Board of Directors' guiding principles are:

- Accountability and Performance
- Openness, Trust and Transparency
- Stewardship, Leadership and Effectiveness
- Clarity of Roles and Responsibilities
- Service and Corporate Citizenship
- Value, Innovation and Improvement

Since April 1, 2004, the Society has received its core funding through an Agreement for Financial Assistance from the 2010 Legacies Now Society, and provides them with interim and final reports based on deliverables in that agreement.

### **Board Members and Committees**

Committees of the Board include:

- Finance – responsible for the review of all financial reports, audited statements, and supporting financial materials in order to make recommendations to the Board.
- Sport – reviews and recommends to the Board, sport and communities for inclusion in the BC Winter and BC Summer Games.
- Marketing and Communications – assist in the development of the strategic direction for marketing the BC Games as well as recommending options for Corporate Partner benefits and acquisition.

Members of the Board of Directors include:

- Wendy Ladner Beaudry, Co-Chair, Vancouver
- Tony Fiala, Co-Chair and Finance Committee, Williams Lake
- Sharon White, Victoria, Provincial Government, Marketing and Communications Committee, Finance Committee
- Scott Braley, North Vancouver, 2010 Legacies Now Society
- Elsa McIntee, Richmond, BC Seniors Games Society
- Bob Irwin, Kitimat, Northern BC Winter Games Society, Sport Committee
- Linda Palm, BC Disability Sports, Sport Committee
- Gary Young, North Vancouver, Chair, Marketing and Communications Committee
- George Kawaguchi, Burnaby, Sport Committee
- Bruce Johnson, Penticton, Finance Committee
- Kimberly White Gilhooly, Vernon, Marketing and Communications Committee, Sport Committee



- Marni Abbott, Vancouver, Sport Committee
- Frank Lento, Fernie, Chair, Sport Committee
- Jennifer Williams, Duncan
- Rod Cox, Terrace, Chair, Finance Committee, Marketing and Communications Committee

Additional information on Board members and Board policies is available on our website, [www.bcgames.org](http://www.bcgames.org). The BC Games Society complies with the provincial government's "Governance and Disclosure Guidelines for Governing Boards of British Columbia Public Sector Organizations". See [http://www.bcgames.org/facts\\_and\\_figures\\_board\\_governance.html](http://www.bcgames.org/facts_and_figures_board_governance.html)

## 7. Financial Statements

### AUDITORS' REPORT

**To: The Board of Directors of the BC Games Society**

We have audited the statement of financial position of the BC Games Society as at March 31, 2006 and the statements of operations and changes in net assets and cash flows for the year then ended. These financial statements are the responsibility of the Society's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we plan and perform an audit to obtain reasonable assurance whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation.

In our opinion, these financial statements present fairly, in all material respects, the financial position of the Society as at March 31, 2006 and the results of its operations and changes in net assets and cash flows for the year then ended in accordance with Canadian generally accepted accounting principles. As required by the Society Act of British Columbia, we report that, in our opinion, these principles have been applied on a basis consistent with that of the preceding year.

Victoria, B.C.  
April 27, 2006

Chartered Accountants



**BC GAMES SOCIETY**

**STATEMENT OF FINANCIAL POSITION**

**MARCH 31,**

**2006**  
**\$**

**2005**  
**\$**

**ASSETS**

**CURRENT**

Cash and cash equivalents	1,375,840	882,866
Receivables	110,660	6,973
Inventory	837	4,033
Prepays	1,950	625

1,489,287      894,497

**CAPITAL ASSETS (Note 3)**

106,795      115,290

1,596,082      1,009,787

**LIABILITIES**

**CURRENT**

Payables and accruals	723,171	90,848
Deferred funding (Note 11)	19,347	22,694

742,518      113,542

**NET ASSETS**

NET ASSETS INVESTED IN CAPITAL ASSETS      106,795      115,290

INTERNALLY RESTRICTED FUNDS      30,744      30,744

UNRESTRICTED NET ASSETS      716,025      750,211

853,564      896,245

1,596,082      1,009,787

COMMITMENTS (Note 5)

CONTINGENT LIABILITY (Note 6)

APPROVED BY THE BOARD

W. Isner-Besudry      Director

J. White      Director

**BC GAMES SOCIETY****STATEMENT OF CHANGES IN NET ASSETS****YEAR ENDED MARCH 31,*****CURRENT YEAR (2006)***

	<b>Investment in Capital Assets \$</b>	<b>Internally Restricted Funds (Note 7) \$</b>	<b>Unrestricted Operations \$</b>	<b>2006 Total \$</b>
NET ASSETS, beginning of year	115,290	30,744	750,211	896,245
(DEFICIENCY) OF REVENUE OVER EXPENSES	-	-	(42,681)	(42,681)
AMORTIZATION OF CAPITAL ASSETS	(31,230)	-	31,230	-
INVESTMENT IN CAPITAL ASSETS	22,735	-	(22,735)	-
NET ASSETS, end of year	<u>106,795</u>	<u>30,744</u>	<u>716,025</u>	<u>853,564</u>

***PRIOR YEAR (2005)***

	<b>Investment in Capital Assets \$</b>	<b>Internally Restricted Funds (Note 7) \$</b>	<b>Unrestricted Operations \$</b>	<b>2005 Total \$</b>
NET ASSETS, beginning of year	115,166	30,744	808,548	954,458
(DEFICIENCY) OF REVENUE OVER EXPENSES	-	-	(58,213)	(58,213)
AMORTIZATION OF CAPITAL ASSETS	(28,791)	-	28,791	-
INVESTMENT IN CAPITAL ASSETS	28,915	-	(28,915)	-
NET ASSETS, end of year	<u>115,290</u>	<u>30,744</u>	<u>750,211</u>	<u>896,245</u>

*See accompanying notes*

# BC GAMES SOCIETY

## STATEMENT OF GENERAL OPERATIONS

YEAR ENDED MARCH 31,	2006 \$	2005 \$
<b>REVENUE</b>		
Province of British Columbia - Operating Grant	1,832,000	1,832,000
- Grant - Family of Games	195,000	155,000
Funding partner ( <i>Note 10</i> )	40,000	-
Souvenirs	4,895	4,634
Contractual revenues, net	3,000	23,684
Athlete registration	99,388	112,423
Interest earned	51,793	24,970
	<u>2,226,076</u>	<u>2,152,711</u>
<b>EXPENSES</b>		
Salaries and employee benefits	602,458	623,019
Travel and accommodations	87,328	64,465
Professional services	25,289	37,346
Computer maintenance	1,679	1,500
Office and business expenses	78,723	108,995
Advertising and publications	42,218	42,657
Insurance, leases and utilities	108,200	114,020
Games operating costs	587,726	441,634
Amortization	31,230	28,791
Operating grants, less returns	703,906	748,497
	<u>2,268,757</u>	<u>2,210,924</u>
EXCESS (DEFICIENCY) OF REVENUE OVER EXPENSES	<u>(42,681)</u>	<u>(58,213)</u>

**See Schedules 1, 2 and 3 for Schedule of Expenses**

*See accompanying notes*

**BC GAMES SOCIETY****STATEMENT OF CASH FLOWS****YEAR ENDED MARCH 31,****2006**  
**\$****2005**  
**\$****CASH FLOW DERIVED FROM (APPLIED TO)**

Operating		
Excess (deficiency) of revenue over expenses	(42,681)	(58,213)
Amortization	<u>31,230</u>	<u>28,791</u>
	(11,451)	(29,422)
Changes in non-cash operating working capital		
Receivables	(103,687)	33,994
Inventory	3,196	1,945
Prepays	(1,325)	784
Payables and accruals	632,323	(166,897)
Deferred funding	<u>(3,347)</u>	<u>22,694</u>
	<u>515,709</u>	<u>(136,902)</u>
Investing		
Purchase of capital assets ( <i>Note 3</i> )	<u>(22,735)</u>	<u>(28,915)</u>
NET INCREASE (DECREASE) IN CASH	492,974	(165,817)
CASH, beginning of year	<u>882,866</u>	<u>1,048,683</u>
CASH, end of year	<u>1,375,840</u>	<u>882,866</u>

*See accompanying notes*

# BC GAMES SOCIETY

## NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED MARCH 31, 2006

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### 1. STATEMENT OF PURPOSE

The Society was incorporated under the Society Act on June 26, 1987. Currently, the purpose of the Society is to provide event management leadership to achieve sport, individual and community development.

Approximately 90% of the Society's revenues are received from the Province of British Columbia with the remainder generated by corporate sponsors, surpluses from host societies, athlete registration fees, contract service and interest.

The Northern B.C. Winter Games, the BC Winter Games, the B.C. Disability Games, the BC Summer Games and the B.C. Seniors Games are planned and operated by societies incorporated in the host community for each event. These financial statements do not reflect the revenues and expenditures of the local societies.

### 2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The accompanying financial statements have been prepared in accordance with Canadian generally accepted accounting principles.

The term "Society" is used to mean the BC Games Society.

#### (a) Capital Assets

Amortization is calculated on a straight-line basis over the asset's estimated useful economic life, as follows:

Computer and general application software	3 years
Registration programs and computer cabling	5 years
Bedding, flags and signs for host societies	7 years
Furniture and equipment	10 years
Trademarks	20 years
Leaseholds	over the term of the lease

In the year of purchase capital assets are amortized at half their normal rates.

#### (b) Revenue Recognition

The Society follows the deferral method of accounting for Grants and Contributions received, whereby revenues are matched with expenses. Restricted contributions, if any, are recognized as revenue in the year in which the related expenses are incurred. Unrestricted contributions are recognized as revenue when received or receivable.

Donated or discounted goods and services are recorded at the amount of cash consideration.

Receipt of surplus from Summer and Winter Games Societies is recorded at the earlier of cash receipt and final determination of the amount of the surplus.

# BC GAMES SOCIETY

## NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED MARCH 31, 2006

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### 2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

#### (c) Measurement Uncertainty and the Use of Estimates

The preparation of the financial statements in conformity with Canadian generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results may vary from the current estimates.

#### (d) Provincial Contributions

The financial statements do not reflect certain administrative expenses incurred and paid directly by the Province of British Columbia in the delivery of the games.

#### (e) Legacy Funds - Host Communities

Host communities retain 100% of profits from souvenir sales and 50% of their operating surplus, if any, and all interest earned as part of their legacy fund.

#### (f) Grants to Host Societies

Grants to host societies are recorded as an expense when disbursements of funds has been authorized.

### 3. CAPITAL ASSETS

	2006 \$	2005 \$
Registration software	265,990	252,405
Application software	15,037	11,931
Computers	39,055	35,396
Bedding, flags and signs for Host Societies	119,722	117,337
Furniture and equipment	20,732	20,732
Cabling	8,436	8,436
Leaseholds	17,172	17,172
Trademarks	763	763
	<hr/>	<hr/>
At cost	486,907	464,172
Less: Accumulated amortization	380,112	348,882
	<hr/>	<hr/>
Net book value	106,795	115,290
	<hr/>	<hr/>
Additions during the year		
Computers	3,659	6,701
Bedding	2,385	4,894
Registration software enhancements	13,585	16,567
Computer software	3,106	753
	<hr/>	<hr/>
	22,735	28,915
	<hr/>	<hr/>



# BC GAMES SOCIETY

## NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED MARCH 31, 2006

### 4. SURPLUS FROM HOST SOCIETIES

Surplus from the host societies is comprised of:

	2006 \$	2005 \$
Port Alberni 2004 Winter Games Society	-	96,503
Abbotsford 2004 Summer Games Society	151,094	-
	<u>151,094</u>	<u>96,503</u>

### 5. COMMITMENTS

The Society has commitments arising from contractual agreements for office equipment, television advertising, employment services, and a lease for office premises. The Society is also committed to provide funding to host societies for staging of events scheduled during the years.

#### General Commitments

Minimum annual commitments in each of the next five fiscal years are as follows:

<i><b>Total</b></i>	<u>\$</u>
2007	183,200
2008	176,800
2009	34,300
2010	19,900
2011	<u>500</u>
	414,700

#### Host Society Commitments

	2007 \$	2008 \$	2009 \$	2010 \$	2011 \$	
2007 to 2011						
B.C. Seniors Games	110,000	110,000	110,000	-	-	
B.C. Disability Games	110,000	110,000	110,000	-	-	
Northern B.C. Winter Games	110,000	110,000	110,000	-	-	
Kamloops Summer Games Society	550,000	-	-	-	-	
Kimberly/Cranbrook Winter Games Society	50,000	450,000	-	-	-	
Kelowna Summer Games Society	-	50,000	550,000	-	-	
Terrace Winter Games Society	-	-	50,000	450,000	-	
Township of Langley Summer Games Society	-	-	-	50,000	550,000	
Winter Games – February 2012	-	-	-	-	50,000	
	<u>930,000</u>	<u>830,000</u>	<u>930,000</u>	<u>500,000</u>	<u>600,000</u>	<u>3,790,000</u>

Total five year commitments

4,204,700

# BC GAMES SOCIETY

## NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED MARCH 31, 2006

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### 6. CONTINGENT LIABILITIES

The Society has been named as a party to a lawsuit related to injuries sustained by a volunteer of the Nanaimo 2002 Summer Games. As the outcome is not yet determined, no provision has been made to the accounts with respect to this matter.

### 7. INTERNALLY RESTRICTED FUNDS

The Society has restricted funds of \$30,744 for future use for foam mattresses, other office equipment and for any claims against the Society as detailed in Note 6.

### 8. RELATED PARTY TRANSACTIONS

The Society is economically dependent on the receipt of funding from the Province of British Columbia. Early in each fiscal year the annual funding from the Province is paid to the Society to cover the operating cost for that year. The use of the funds is governed by the Agreement for Financial Assistance signed by both parties.

During the fiscal year, the Society received funding of \$1,832,000 from the Province for operations. In addition, \$195,000 was received for specific use as grants to assist in the running of the Northern, Disability and Senior Games. These funds are held in trust by the Province in short-term securities with interest being credited to the Society each month.

Details of transactions are as follows:

	2006 \$	2005 \$
Grant received- Operations	1,832,000	1,832,000
- Family of Games	195,000	155,000
Interest earned	51,793	24,970
Balance in the Investment Trust Account at year end (included in cash equivalents on the Statement of Financial Position)	1,267,099	808,096

### 9. FINANCIAL INSTRUMENTS

The Society's financial instruments consist of cash and cash equivalents, receivables, payables and accruals. Unless otherwise noted, it is management's opinion that the Society is not exposed to significant interest, currency or credit risks arising from these financial instruments. The fair values of these financial instruments approximate their carrying values.

## BC GAMES SOCIETY

### NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED MARCH 31, 2006

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#### 10. FUNDING PARTNER

During the year, the Society received \$40,000 from Telus as a sponsor of the BC Summer and Winter Games.

#### 11. DEFERRED FUNDING

	<u>2006</u>	<u>2005</u>
	\$	\$
a) Funds for B.C. Olympic and Paralympics Youth Leadership Program:		
Opening balance	19,430	-
Received from Government – Legacies Now	1,000	3,000
Contributions from non-government sources	<u>10,750</u>	<u>16,430</u>
	31,180	19,430
Expenses		
Greater Trail 2006 Winter Games Society	16,000	-
Other	<u>2,715</u>	<u>-</u>
Balance, end of year	<u><u>12,465</u></u>	<u><u>19,430</u></u>
b) Funds to further promote the B.C. Senior Games:		
Contributions from Government – Legacies Now	20,000	-
Expenses incurred under the agreement	<u>15,118</u>	<u>-</u>
Balance, end of year	<u><u>4,882</u></u>	<u><u>-</u></u>
c) Funding from Telus for bursaries and to Kid Sport Fund:		
Opening balance	3,264	-
Funds received	-	4,000
Bursary paid	<u>1,264</u>	<u>736</u>
Balance, end of year	<u><u>2,000</u></u>	<u><u>3,264</u></u>
Total Deferred Funding	<u><u>19,347</u></u>	<u><u>22,694</u></u>

#### 12. SUBSEQUENT EVENT

Shortly after the year end, the Society received \$2,027,000 from the Province of British Columbia on account of the grant for the 2006/07 fiscal year.

## BC GAMES SOCIETY

## SCHEDULE OF EXPENSES

YEAR ENDED MARCH 31,	2006 \$	2005 \$
<b>SALARIES AND EMPLOYEE BENEFITS</b>		
CEO – base contract	90,450	87,407
Base salaries – other staff	404,543	444,215
Casual employees	3,507	4,674
Canada pension	16,988	15,854
Employment insurance	9,516	8,970
Medical services plan	7,986	7,462
Group insurance	40,690	32,824
Pension plan	25,634	18,621
Health development	503	481
Worker's Compensation Board	2,641	2,511
	<u>602,458</u>	<u>623,019</u>
<b>TRAVEL AND ACCOMMODATION</b>		
Air travel	17,599	-
Travel and accommodation	52,938	49,208
Per diem	14,561	12,406
Mileage and parking	2,230	2,851
	<u>87,328</u>	<u>64,465</u>
<b>PROFESSIONAL SERVICES</b>		
External accountants	10,041	11,659
Audit and legal	12,748	13,752
Sports partner services	2,500	11,935
	<u>25,289</u>	<u>37,346</u>

## BC GAMES SOCIETY

## SCHEDULE OF EXPENSES

YEAR ENDED MARCH 31,	2006 \$	2005 \$
<b>COMPUTER MAINTENANCE</b>		
Maintenance	1,679	1,500
<b>OFFICE AND BUSINESS EXPENSES</b>		
Office supplies	18,238	20,898
Postage	10,907	8,999
Office expenses	14,208	20,813
Board administration	11,488	7,762
Staff training	4,467	6,312
Data input	-	444
Business expenses	6,713	8,171
G.S.T. expense portion	12,702	35,496
	<u>78,723</u>	<u>108,995</u>
<b>ADVERTISING AND PUBLICATIONS</b>		
Television advertising	25,000	25,000
Zone qualifying promotions	3,767	1,185
Corporate partner advertising	4,544	-
Marketing	8,907	16,472
	<u>42,218</u>	<u>42,657</u>
<b>INSURANCE, LEASES, UTILITIES</b>		
Office and liability insurance	24,862	27,935
Rent, utilities, property tax	57,113	56,533
Telephone	16,557	16,588
Equipment lease	9,668	12,964
	<u>108,200</u>	<u>114,020</u>

## BC GAMES SOCIETY

## SCHEDULE OF EXPENSES

YEAR ENDED MARCH 31,	2006 \$	2005 \$
<b>GAMES OPERATING COSTS</b>		
External transportation - Summer	-	422,014
External transportation - Winter	572,550	-
Games general supplies	15,176	19,620
	<u>587,726</u>	<u>441,634</u>
<b>OPERATING GRANTS</b>		
B.C. Disability Sport	65,000	25,000
Northern B.C. Winter Games Society	65,000	65,000
B.C. Senior Games Society	65,000	65,000
Northern B.C. Winter Games (Host Society)	45,000	45,000
B.C. Disability Games	45,000	-
B.C. Seniors Games (Host Society)	45,000	45,000
Abbotsford 2004 Summer Games Society	-	550,000
Greater Trail 2006 Winter Games Society	475,000	50,000
Kamloops 2006 Summer Games Society	50,000	-
	855,000	845,000
Less: Surplus from host societies ( <i>Note 4</i> )	<u>(151,094)</u>	<u>(96,503)</u>
	<u>703,906</u>	<u>748,497</u>





**BRITISH  
COLUMBIA**

**The Best Place on Earth**

Honourable Olga Ilich, Minister

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