

# *Legislative Assembly Management Committee*

Annual Report  
2009-2011







October 18, 2012

To the Honourable  
Legislative Assembly of the  
Province of British Columbia

Honourable Members:

I have the honour to present herewith the Legislative Assembly Management Committee Report covering the period from March 3, 2009 to October 25, 2011. Since the end of the reporting period, the Committee has approved several substantive changes to its practices in the interests of openness, public accountability and transparency. It is anticipated that all these changes will be reported on in the next annual report.

This all-party Committee was established in 1992 to provide the requisite administrative and financial support to Members of the Legislative Assembly in the discharge of the parliamentary and constituency responsibilities.

Respectfully submitted on behalf of the Committee,

Hon. Bill Barisoff  
Speaker of the Legislative Assembly of British Columbia



## Table of Contents

Current Composition of the Committee .....	i
Committee Process.....	ii
Committee Decisions by Subject, 2009-2011 .....	1
Assembly Budget (Vote 1 – Legislation) .....	1
Committee Administration .....	1
Constituency Offices.....	1
Members' Expense Allowances .....	1
Members Not Returning/Defeated.....	3
Parliament Buildings .....	3
Technology and Communications.....	3
Chronological List of Committee Decisions, 2009-2011.....	5
Minutes of Proceedings, 2009-2011 .....	8
Appendix I .....	21
Composition of the Committee, 2009-2011.....	21
Appendix II.....	23
Legislative Assembly Management Committee Act (RSBC 1996, c. 258) .....	23



## Current Composition of the Committee

### *Speaker and Chair*

Hon. Bill Barisoff, MLA Penticton-Okanagan Valley

### *Government House Leader*

Hon. Michael de Jong, MLA (from September 5, 2012) Abbotsford-Mount Lehman

### *Government Caucus Chair*

Mr. Gordon Hogg, MLA (from July 12, 2011) Surrey-White Rock

### *Government Caucus Whip*

Mr. Eric Foster, MLA (from September 5, 2012) Vernon-Monashee

### *Opposition House Leader*

Mr. John Horgan, MLA (from April 26, 2011) Juan de Fuca

### *Official Opposition Caucus Chair*

Mr. Shane Simpson, MLA (from April 26, 2011) Vancouver-Hastings

## Clerks to the Committee

Craig James

Clerk of the Legislative Assembly

Kate Ryan-Lloyd

Deputy Clerk and Clerk of Committees

## Committee Process

The Legislative Assembly Management Committee was established in 1992 with the enactment of the *Legislative Assembly Management Committee Act*. The Committee comprises the following Members of the Legislative Assembly: the Speaker, a minister, the Government House Leader, the chair of the Government Caucus, the Opposition House Leader, and the chair of the Official Opposition Caucus.

Under the *Legislative Assembly Management Committee Act*, the Committee is empowered to consider any matters necessary for the efficient and effective operation and management of the Legislative Assembly, including reviewing estimates of expenditure for the Legislative Assembly under Vote 1.

This report is the Legislative Assembly Management Committee's 12th report to the Legislative Assembly. It lists all decisions made by the Committee since its *2007-2008 Annual Report* was tabled on November 26, 2009.

### Schedule of Meetings

Between 2009 and 2011, the Committee held ten meetings on the following dates to consider various matters:

- March 3, 2009,
- March 10, 2009,
- September 3, 2009,
- November 25, 2009,
- April 19, 2010,
- June 2, 2010,
- September 28, 2010,
- February 16, 2011,
- May 17, 2011,
- October 25, 2011.



## Committee Decisions by Subject, 2009-2011

### Assembly Budget (Vote 1 – Legislation)

The Committee approved Vote 1 Estimates (Legislative Assembly) – Fiscal Year 2011/12, as presented to the Committee. (Decision February 16, 2011)

### Committee Administration

#### Annual Report

The Committee resolved that the Legislative Assembly Management Committee Annual Report for 2007/08 be approved. (Decision November 25, 2009)

### Constituency Offices

#### Constituency Assistants (Election Period)

The Committee considered the consequences of a potential early dissolution of Parliament for constituency employee severance and constituency lease costs. The Committee agreed that Members would continue to be responsible for the costs of severance and necessary payments should be reserved for this purpose within constituency office funds. As required, on a case by case basis, individual requests for specific constituency office staff severance cases may be brought forward to the Speaker for consideration. (Decision February 16, 2011)

The Committee resolved that in the event of an early or regular dissolution, Members must provide constituency staff with working notice to end their employment and that staff be provided appropriate severance provisions, based on the years of service, as well as the months of notice provided. (Decision May 17, 2011)

#### Disposition of Constituency Offices

The Committee resolved that for Members not seeking re-election their constituency office closes on the last day of the month after the month the House dissolves and for Members seeking re-election and defeated their constituency office close on the last day of the month following the month in which the Provincial General Election is held. (Decision March 3, 2009)

### Members' Expense Allowances

#### Business Cards

The Committee resolved that Members be entitled to use Braille on their business cards the cost of which would be charged to constituency office funds. (Decision November 25, 2009)

### Caucus Funding Formula

The Committee resolved that the Member for Delta South be entitled to twice the amount available to current private members in either caucus for their legislative offices, prorated to September 1, 2009. (Decision September 3, 2009)

### Cellular Telephones

The Committee resolved that Members be entitled to purchase from central funding, one hands-free (Bluetooth) telecommunication device per parliament at a cost not exceeding \$150.00, before taxes, that can be used with “smartphones”. (Decision November 25, 2009)

### Computers

The Committee resolved that notebook and desktop computers supplied to Members' constituency offices by the Legislative Assembly at the beginning of the Thirty-eighth Parliament remain in the constituency office at the discretion of the Member but if a decision is made to remove them, the computers be returned to Computer Services or be available for purchase by the Member at \$100 each without the software. (Decision March 10, 2009)

### Constituency Office Allowance

The Committee agreed that the constituency office allowance of \$119,000 per fiscal year should be reported as per the total basis of this fund category. (Decision February 16, 2011)

### In-Constituency Travel Allowance

The Committee reviewed the riding designations in light of the new electoral boundaries and resolved that riding designations be amended according to the list attached to these Minutes. (Decision March 10, 2009)

### Members' Photographs

The Committee resolved that Members be entitled to two separate sittings with a photographer per parliament and that the cost not exceed \$600.00 for the entire parliament. (Decision March 3, 2009)

### Members' Travel and Capital City Allowances

The Committee resolved that Members' travel allowances and capital city allowances be published within the forthcoming 2010/11 Public Accounts and annually thereafter, in a manner similar to the current practice of reporting of travel and capital city allowances for Cabinet Ministers. (Decision February 16, 2011)

The Committee agreed that an explanatory note, similar to those provided in support of Ministerial expenses, be included to support the planned publication of Members' travel and capital city living expenses, within the forthcoming 2010/11 Public Accounts. (Decision May 17, 2011)

## Members Not Returning/Defeated

### Transitional Assistance

The Committee considered the provisions for transitional allowances, and the application of the policy to recalled Members and resolved that, should a Member of the Legislative Assembly be recalled, pursuant to the Recall and Initiative Act, the Member so impacted would be entitled to a full transitional allowance, on a pro-rated basis, as required. (Decision, February 16, 2011)

## Parliament Buildings

### Chamber

The Committee resolved that the Committee approve the elevated design for those desks in the Chamber that constitute the third row on each side of the House. (Decision March 3, 2009)

The Committee resolved that the carpet in the Chamber continue to be red in colour. (Decision March 3, 2009)

## Technology and Communications

### IT Products

The Committee considered the acquisition, use and support of information technology products, including iPad and tablet computers. The Committee agreed that the purchase of iPad and tablet computers, and related network costs, may be made by Members using constituency offices funds, as required to assist with Members' legislative or constituency duties. The question of provision of these products by the Legislative Assembly may be re-considered by the Committee following the next general election. (Decision, May 17, 2011)

### Legislative Assembly Website

The Committee resolved that a summary of Members' indemnities and allowances be made immediately available on the Legislative Assembly website. (Decision September 28, 2010)

### Request for Proposals

The Committee resolved that the Legislative Comptroller issue a request for proposal for photocopiers for precinct and constituency offices. (Decision April 19, 2010)

The Committee agreed to the approval of proposed multifunction device (networked copier, printer and scanner for precinct and constituency office use) Request for Proposals as presented; and further that following consultation with constituency assistants, the Request for Proposals process to proceed. The term of contract shall be the length of time most cost effective for the Assembly. (Decision February 16, 2011)

The Committee agreed to receive and review a summary of multifunction device Request for Proposals submitted. (Decision February 16, 2011)

### Video Clips

The Committee resolved that the use of House video clips that contain no distortion, the video clip can be used by the Member only, the video clip cannot be included on another website including a political or party website. (Decision March 10, 2009)

## Chronological List of Committee Decisions, 2009-2011

1. The Committee resolved that Members be entitled to two separate sittings with a photographer per parliament and that the cost not exceed \$600.00 for the entire parliament. (Decision March 3, 2009)
2. The Committee resolved that for Members not seeking re-election their constituency office closes on the last day of the month after the month the House dissolves and for Members seeking re-election and defeated their constituency office close on the last day of the month following the month in which the Provincial General Election is held. (Decision March 3, 2009)
3. The Committee resolved that the Committee approve the elevated design for those desks in the Chamber that constitute the third row on each side of the House. (Decision March 3, 2009)
4. The Committee resolved that the carpet in the Chamber continue to be red in colour. (Decision March 3, 2009)
5. The Committee resolved that notebook and desktop computers supplied to Members' constituency offices by the Legislative Assembly at the beginning of the Thirty-eighth Parliament remain in the constituency office at the discretion of the Member but if a decision is made to remove them, the computers be returned to Computer Services or be available for purchase by the Member at \$100 each without the software. (Decision March 10, 2009)
6. The Committee reviewed the riding designations in light of the new electoral boundaries and resolved that riding designations be amended according to the list attached to these Minutes. (Decision March 10, 2009)
7. The Committee resolved that the use of House video clips contain no distortion, the video clip can be used by the Member only, the video clip cannot be included on another website including a political or party website. (Decision March 10, 2009)
8. The Committee resolved that the Member for Delta South be entitled to twice the amount available to current private members in either caucus for their legislative offices, prorated to September 1, 2009. (Decision September 3, 2009)
9. The Committee resolved that the Legislative Assembly Management Committee Annual Report for 2007/08 be approved. (Decision November 25, 2009)
10. The Committee resolved that Members be entitled to purchase from central funding, one hands-free (Bluetooth) telecommunication device per parliament at a cost not exceeding \$150.00, before taxes, that can be used with "smartphones". (Decision November 25, 2009)
11. The Committee resolved that Members be entitled to use Braille on their business cards the cost of which would be charged to constituency office funds. (Decision November 25, 2009)
12. The Committee resolved that the Legislative Comptroller issue a request for proposal for photocopiers for precinct and constituency offices. (Decision April 19, 2010)

13. The Committee resolved that a summary of Members' indemnities and allowances be made immediately available on the Legislative Assembly website. (Decision September 28, 2010)
14. The Committee agreed to the approval of proposed multifunction device (networked copier, printer and scanner for precinct and constituency office use) Request for Proposal as presented; and further that following consultation with constituency assistants, the Request for Proposal process to proceed. The term of contract shall be the length of time most cost effective for the Assembly. (Decision, February 16, 2011)
15. The Committee agreed to receive and review a summary of multifunction device Request for Proposals submitted. (Decision, February 16, 2011)
16. The Committee resolved that the Legislative Assembly give notice that within 90 days the Assembly shall discontinue its operational and maintenance agreement for accomodation services as currently provided by Shared Services BC. (Decision, February 16, 2011)
17. The Committee approved Vote 1 Estimates (Legislative Assembly) – Fiscal Year 2011/12, as presented to the Committee. (Decision, February 16, 2011)
18. The Committee considered the consequences of a potential early dissolution of Parliament for constituency employee severance and constituency lease costs. The Committee agreed that Members would continue to be responsible for the costs of severance and necessary payments should be reserved for this purpose within consititency office funds. As required, on a case by case basis, individual requests for specific constituency office staff severance cases may be brought forward to the Speaker for consideration. (Decision, February 16, 2011)
19. The Committee considered the provisions for transitional allowances, and the application of the policy to recalled Members and resolved that, should a Member of the Legislative Assembly be recalled, pursuant to the Recall and Initiative Act, the Member so impacted would be entitled to a full transitional allowance, on a pro-rated basis, as required. (Decision, February 16, 2011)
20. The Committee resolved that Members' travel allowances and capital city allowances be published within the forthcoming 2010/11 Public Accounts and annually thereafter, in a manner similar to the current practice of reporting of travel and capital city allowances for Cabinet Ministers. (Decision, February 16, 2011)
21. The Committee agreed that the constituency office allowance of \$119,000 per fiscal year should be reported as per the total basis of this fund category. (Decision, February 16, 2011)
22. The Committee resolved that the draft Minutes of September 28, 2010 be approved, as circulated. (Decision, February 16, 2011)
23. The Committee agreed to discuss the application and provision of long term health insurance coverage with their respective caucuses.
24. The Committee approved its agenda for today's meeting, as circulated. (Decision, May 17, 2011)
25. The Committee resolved that the Committee approve the draft minutes of its February 16, 2011 meeting, as circulated. (Decision, May 17, 2011)

26. The Committee resolved that in the event of an early or regular dissolution, Members must provide constituency staff with working notice to end their employment and that staff be provided appropriate severance provisions, based on the years of service, as well as the months of notice provided. (Decision, May 17, 2011)
27. The Committee considered the acquisition, use and support of information technology products, including Ipad and tablet computers. The Committee agreed that the purchase of Ipad and tablet computers, and related network costs, may be made by Members using constituency offices funds, as required to assist with Members' legislative or constituency duties. The question of provision of these products by the Legislative Assembly may be re-considered by the Committee following the next general election. (Decision May 17, 2011)
28. The Committee agreed that explanatory notes, similar to those provided in support of Ministerial expenses, be included to support the planned publication of Members' travel and capital city living expenses, within the forthcoming 2010/11 Public Accounts. (Decision May 17, 2011)

# Minutes of Proceedings, 2009-2011

(in reverse chronological order)

## Tuesday, October 25, 2011

2:40 p.m., Office of the Speaker, Parliament Buildings, Victoria

**Members Present:** Hon. Bill Barisoff, MLA (Chair); Hon. Rich Coleman, MLA; John Horgan, MLA; Mr. Gordon Hogg, MLA; Shane Simpson, MLA; Ben Stewart, MLA

**Others Present:** Dan Arbic, Legislative Comptroller

1. The Chair called the Committee to order at 2:40 p.m.
2. The Committee approved its agenda for today's meeting.
3. The Committee considered the draft Legislative Assembly Management Committee Annual Report covering the period 2009 through 2011 and adjourned consideration to the next meeting.
4. The Committee discussed the further disclosure of Members' expenses. The Clerk of the House was asked to provide additional information surrounding an implementation plan.
5. The Committee also considered the subject of long-term disability insurance, and provisions for constituency staff severance were discussed.
6. The Committee adjourned to the call of the Chair at 3:15 pm.

Hon. B. Barisoff, MLA  
Speaker and Chair

Craig James  
Clerk of the House

## Tuesday, May 17, 2011

3:00p.m., Office of the Speaker, Parliament Buildings, Victoria

**Members Present:** Hon. Bill Barisoff, MLA (Chair); Hon. Rich Coleman, MLA; John Horgan, MLA; Ron Cantelon, MLA; Shane Simpson, MLA.

**Officials Present:** Dan Arbic, Legislative Comptroller

1. The Chair called the meeting to order at 3:00p.m.
2. **Resolved**, that the Committee approve its agenda for today's meeting, as circulated. (Hon. Rich Coleman, MLA)
3. **Resolved**, that the Committee approve the draft minutes of its February 16, 2011 meeting, as circulated.
4. The Committee discussed Vote 1 spending, including the status of Vote 1, 2011/12 expenditures.
5. The Committee was advised of forthcoming amendments to the *Legislative Assembly Management Committee Act* and the *Members' Remuneration and Pensions Act* clarifying the continuation of the Speaker in his role following dissolution.
6. **Resolved**, that in the event of an early or regular dissolution, Members must provide constituency staff with working notice to end their employment and that staff be provided appropriate severance provisions, based on the years of service, as well as the months of notice provided.
7. The Committee considered the acquisition, use and support of information technology products, including Ipad and tablet computers. The Committee agreed that the purchase of Ipad and tablet computers, and related network costs, may be made by Members using constituency offices funds, as required to assist with Members' legislative or constituency duties. The question of provision of these products by the Legislative Assembly may be re-considered by the Committee following the next general election.



8. The Committee received an update on the multifunction device RFP process currently underway. The Committee requested that local constituency staff be provided an opportunity to receive an overview of proposed features and service options.
9. The Committee agreed that an explanatory notes, similar to those provided in support of Ministerials expenses, be included to support the planned publication of Members' travel and capital city expenses, within the forthcoming *2010/11 Public Accounts*.
10. The Committee adjourned to the call of the Chair at 4:10p.m.

Hon. B. Barisoff, MLA  
Speaker and Chair

Kate Ryan-Lloyd  
Clerk Assistant and Acting Clerk of Committees

### Wednesday, February 16, 2011

3:15 p.m., Speaker's Office, Parliament Buildings, Victoria

**Members Present:** Hon. Bill Barisoff, MLA (Chair); Hon. Rich Coleman, MLA; Bruce Ralston, MLA; John van Dongen, MLA; Ron Cantelon, MLA, Shane Simpson, MLA

**Officials Present:** Dan Arbic, Legislative Comptroller, Graeme Brown, Director, Computer Systems

1. The Committee approved its agenda as circulated for today's meeting.
2. **Resolved**, that the Committee approve the proposed multifunction device (networked copier, printer and scanner for precinct and constituency office use) Request for Proposal as presented; and further that following consultation with constituency assistants, the Request for Proposal process proceed. The term of contract shall be the length of time most cost effective for the Assembly.
3. The Committee agreed to receive and review a summary of multifunction device Request for Proposals submitted.
4. **Resolved**, that the Legislative Assembly give notice that within 90 days the Assembly shall discontinue its operational and maintenance agreement for accomodation services as currently provided by Shared Services BC.
5. **Resolved**, that the Committee approve the Vote 1 Estimates (Legislative Assembly) – Fiscal Year 2011/12, as presented to the Committee.
6. The Committee considered the consequences of a potential early dissolution of Parliament for constituency employee severance and constituency lease costs. The Committee agreed that Members would continue to be responsible for the costs of severance and necessary payments should be reserved for this purpose within constituency office funds. As required, on a case by case basis, individual requests for specific constituency office staff severance cases may be brought forward to the Speaker for consideration.
7. The Committee considered the provisions for transitional allowances, and the application of the policy to recalled Members.  
**Resolved**, that should a Member of the Legislative Assembly be recalled, pursuant to the Recall and Initiative Act, the Member so impacted would be entitled to a full transitional allowance, on a pro-rated basis, as required.
8. **Resolved**, that Members' travel allowances and capital city allowances be published within the forthcoming 2010/11 Public Accounts and annually thereafter, in a manner similar to the current practice of reporting of travel and capital city allowances for Cabinet Ministers.
9. The Committee agreed that the constituency office allowance of \$119,000 per fiscal year should be reported as per the total basis of this fund category.
10. **Resolved**, that the draft Minutes of September 28, 2010 be approved, as circulated.

11. The Committee agreed to discuss the application and provision of long term health insurance coverage with their respective caucuses.
12. The Committee received draft revised policy documents regarding communications devices and stationery.
13. The Committee adjourned to the call of the Chair at 4:35p.m.

Hon. Bill Barisoff, MLA  
Speaker and Chair

Kate Ryan-Lloyd  
Clerk Assistant and Acting Clerk of Committees

### **Tuesday, September 28, 2010**

5:00 pm, Ascent Room, Aava Whistler Hotel, Whistler, British Columbia

**Members Present:** Hon. B. Barisoff, MLA (Chair); Hon. M. de Jong, MLA; Mr. M. Farnworth, MLA; Mr. R. Cantelon, MLA; Mr. J. van Dongen, MLA, Mr. N. Macdonald, MLA

1. The Committee approved its agenda for today's meeting.
2. **Resolved**, that a summary of Members' indemnities and allowances be made immediately available on the Legislative Assembly website.
3. The Committee continued its regular review of disclosure practices regarding Members' travel, accomodation, and consituteny office expenses.
4. The Committee considered the development and preparation of a public report of Members' expenses for fiscal year 2010/2011.
5. The Speaker advised the Committee that he would meet with the Information and Privacy Commissioner in the coming week to discuss appropriate disclosure and privacy considerations regarding the public reporting of Members' expenses.
6. The Committee adjourned at 6 :15pm to the call of the Chair.

Hon. B. Barisoff, MLA  
Speaker and Chair

Kate Ryan-Lloyd  
Clerk Assistant and Acting Clerk of Committees

### **Wednesday, June 2, 2010**

12:30 pm, Speaker's Office, Parliament Buildings, Victoria, British Columbia

**Members Present:** Hon. B. Barisoff, MLA, Speaker and Chair; Hon. M. de Jong, MLA; Mr. R. Cantelon, MLA; Mr. M. Farnworth, MLA; Mr. N. MacDonald, MLA

**Unavoidably absent:** Mr. J. van Dongen, MLA

**Others Present:** Dan Arbic, Legislative Comptroller

1. The Committee approved its agenda for today's meeting.
2. The Committee conducted its regular review of disclosure practices regarding Members' travel, accommodation and constituency office expenses.
3. Having invited the Auditor General to undertake an audit of the Legislative Assembly in 2009, the Speaker provided Members with an update on the progress of the audit which is expected to conclude by the end of the summer.
3. The Speaker advised the Committee that the Legislative Comptroller and he would provide the Committee with recommendations to enhance the transparent disclosure of Members' expenses.
4. The Committee adjourned at 12:55 pm to the call of the Chair.

Hon. Bill Barisoff, MLA  
Speaker and Chair

Craig James  
Clerk of Committees and Clerk Assistant

## Monday, April 19, 2010

3:00 pm, Speaker's Office, Parliament Buildings, Victoria, British Columbia

**Members Present:** Hon. B. Barisoff, MLA, Speaker and Chair; Mr. R. Cantelon, MLA; Mr. J. van Dongen, MLA; Mr. M. Farnworth, MLA; Mr. N. MacDonald, MLA

**Unavoidably absent:** Hon. M. de Jong, MLA

**Others Present:** Dan Arbic, Legislative Comptroller

1. The Committee approved its agenda for today's meeting.
2. The Committee considered the Report of the Statutory Officers Review Panel.
3. The Committee adjourned consideration of the Report of the Statutory Officers Review Panel until its next meeting.
4. The Committee considered the status of the photocopier contract for precinct and constituency offices.
5. **Resolved**, that the Legislative Comptroller issue a request for proposal for photocopiers for precinct and constituency offices.
6. The Committee adjourned at 3:15 pm to the call of the Chair.

Hon. Bill Barisoff, MLA  
Speaker and Chair

Craig James  
Clerk of Committees and Clerk Assistant

## Wednesday, November 25, 2009

2:45 pm, Speaker's Office, Parliament Buildings, Victoria, British Columbia

**Members Present:** Hon. B. Barisoff, MLA, Speaker and Chair; Mr. R. Cantelon, MLA; Mr. J. van Dongen, MLA; Mr. M. Farnworth, MLA; Mr. N. MacDonald, MLA

**Unavoidably absent:** Hon. M. de Jong, MLA

**Others Present:** Dan Arbic, Legislative Comptroller

1. The Committee approved its agenda for today's meeting.
2. The Committee considered its 2007/08 Annual Report.
3. **Resolved**, that the Legislative Assembly Management Committee Annual Report for 2007/08 be approved.
4. The Committee considered issues surrounding photocopiers and adjourned debate on the matter.
5. The Committee considered the implications of the *Motor Vehicle Amendment Act – 2009* to the Legislative Assembly.
6. **Resolved**, that Members be entitled to purchase from central funding, one hands-free (Bluetooth) telecommunication device per parliament at a cost not exceeding \$150.00, before taxes, that can be used with "smartphones".
7. The Committee considered the use of Braille on Legislative Assembly business cards.
8. **Resolved**, that Members be entitled to use Braille on their business cards the cost of which would be charged to constituency office funds.
9. The Committee adjourned at 3:10 pm to the call of the Chair.

Hon. Bill Barisoff, MLA  
Speaker and Chair

Craig James  
Clerk of Committees and Clerk Assistant

### Thursday, September 3, 2009

2:45 pm, Speaker's Office, Parliament Buildings, Victoria, British Columbia

**Members Present:** Hon. B. Barisoff, MLA, Speaker and Chair; Hon. M. de Jong, MLA; Mr. R. Cantelon, MLA; Mr. J. van Dongen, MLA; Mr. M. Farnworth, MLA; Mr. N. MacDonald, MLA

**Others Present:** Dan Arbic, Legislative Comptroller

1. The Committee approved its agenda for today's meeting.
2. The Committee considered the legislative office funding arrangement for the Independent Member for Delta South.
3. **Resolved**, that the Member for Delta South be entitled to twice the amount available to current private members in either caucus for their legislative offices, prorated to September 1, 2009.
4. The Committee adjourned at 3:10 pm to the call of the Chair.

Hon. Bill Barisoff, MLA  
Speaker and Chair

Craig James  
Clerk of Committees and Clerk Assistant

### Tuesday, March 10, 2009

2:40 pm, Speaker's Office, Parliament Buildings, Victoria, British Columbia

**Members Present:** Hon. B. Barisoff, MLA, Speaker and Chair; Hon. M. de Jong, MLA; Mr. J. Yap, MLA; Mr. R. Hawes, MLA; Mr. M. Farnworth, MLA; Ms. J. Kwan, MLA

**Unavoidable Absent:** Hon. M. de Jong, MLA

**Others Present:** Dan Arbic, Legislative Comptroller

1. The Committee approved its agenda for today's meeting.
2. The Committee considered constituency office equipment requirements for the Thirty-ninth Parliament and the disposition of computers provided during the Thirty-eighth Parliament.
3. **Resolved**, that notebook and desktop computers supplied to Members' constituency offices by the Legislative Assembly at the beginning of the Thirty-eighth Parliament remain in the constituency office at the discretion of the Member but if a decision is made to remove them, the computers be returned to Computer Services or be available for purchase by the Member at \$100 each without the software. .
4. The Committee reviewed the riding designations in light of the new electoral boundaries.
5. **Resolved**, that riding designations be amended according to the list attached to these Minutes
6. The Committee reviewed the use of House video clips.
7. **Resolved**, that the use of House video clips contain no distortion, the video clip can be used by the Member only, the video clip cannot be included on another website including a political or party website.
8. The Committee reviewed the use of private and public email addresses during an election period and agreed to maintain the current practice.
9. The Committee continued its consideration of the matter of constituency office moves as a consequence of electoral boundary changes and agreed that existing constituency offices remain in their present location until an office in the new riding could be open and further, that the Legislative Comptroller be consulted regarding any leasing issues.
10. The Committee adjourned at 3:35 pm to the call of the Chair.

Hon. Bill Barisoff, MLA  
Speaker and Chair

Craig James  
Clerk of Committees and Clerk Assistant

Legislative Assembly of British Columbia  
 Riding Designations  
 Following General Election of May 2009  
 For The Purposes of the In-Constituency Travel Allowance

By New Riding Name

Revised: March 26, 2009

	New Riding Name	Old Riding Name	Designation (* = change)
44	Abbotsford South		Semi-Urban *
45	Abbotsford West	Abbotsford-Mount Lehman	Semi-Urban
62	Abbotsford-Mission	Abbotsford-Clayburn	Semi-Urban
63	Alberni-Pacific Rim	Alberni-Qualicum	Semi-Rural
64	Boundary-Similkameen		Rural*
1	Burnaby North	Burnaby North	Urban
2	Burnaby-Deer Lake	Burnaby-Willingdon	Urban
3	Burnaby-Edmonds	Burnaby-Edmonds	Urban
4	Burnaby-Lougheed	Burquitlam	Urban
72	Cariboo North	Cariboo North	Rural
78	Cariboo-Chilcotin	Cariboo South	Coastal/Remote
46	Chilliwack	Chilliwack-Sumas	Semi-Urban
65	Chilliwack-Hope	Chilliwack Kent	Semi-Rural *
79	Columbia River-Revelstoke	Columbia River-Revelstoke	Coastal/Remote
47	Comox Valley	Comox Valley	Semi-Urban
48	Coquitlam-Burke Mountain		Urban *
5	Coquitlam-Maillardville	Coquitlam-Maillardville	Urban
49	Cowichan Valley	Cowichan-Ladysmith	Semi-Urban
6	Delta North	Delta North	Urban
7	Delta South	Delta South	Urban
8	Esquimalt-Royal Roads	Esquimalt-Metchosin	Urban
9	Fort Langley-Aldergrove	Fort Langley-Aldergrove	Urban
73	Fraser-Nicola	Yale-Lillooet	Coastal/Remote *
50	Juan de Fuca	Malahat-Juan de Fuca	Semi-Urban
66	Kamloops-North Thompson	Kamloops-North Thompson	Semi-Rural
51	Kamloops-South Thompson	Kamloops	Semi-Urban
52	Kelowna-Lake Country	Kelowna-Lake Country	Semi-Urban
53	Kelowna-Mission	Kelowna-Mission	Semi-Urban
67	Kootenay East	East Kootenay	Rural *
68	Kootenay West	West Kootenay-Boundary	Rural *
10	Langley	Langley	Urban
54	Maple Ridge-Mission	Maple Ridge-Mission	Semi-Urban
55	Maple Ridge-Pitt Meadows	Maple Ridge-Pitt Meadows	Urban
11	Nanaimo	Nanaimo	Urban
56	Nanaimo-North Cowichan		Semi-Urban *
80	Nechako Lakes	Prince George-Omineca	Coastal/Remote *
69	Nelson-Creston	Nelson-Creston	Rural
12	New Westminster	New Westminster	Urban
81	North Coast	North Coast	Coastal/Remote
82	North Island	North Island	Coastal/Remote
13	North Vancouver-Lonsdale	North Vancouver-Lonsdale	Urban
14	North Vancouver-Seymour	North Vancouver-Seymour	Urban
15	Oak Bay-Gordon Head	Oak Bay-Gordon Head	Urban
57	Parksville-Qualicum	Nanaimo-Parksville	Semi-Urban
83	Peace River North	Peace River North	Coastal/Remote
74	Peace River South	Peace River South	Rural
58	Penticton	Penticton-Okanagan Valley	Semi-Urban

16	Port Coquitlam	Port Coquitlam-Burke Mountain	Urban
17	Port Moody-Coquitlam	Port Moody-Westwood	Urban
84	Powell River-Sunshine Coast	Powell River-Sunshine Coast	Coastal/Remote
70	Prince George-Mackenzie	Prince George North	Rural
75	Prince George-Valemount	Prince George-Mount Robson	Rural
18	Richmond Centre	Richmond Centre	Urban
19	Richmond East	Richmond East	Urban
20	Richmond-Steveston	Richmond-Steveston	Urban
59	Saanich North and the Islands	Saanich North and the Islands	Semi-Urban
21	Saanich South	Saanich South	Urban
76	Shuswap	Shuswap	Rural
77	Skeena	Skeena	Semi-Rural
85	Stikine	Bulkley Valley-Stikine	Coastal/Remote
22	Surrey-Cloverdale	Surrey-Cloverdale	Urban
23	Surrey-Fleetwood		Urban *
24	Surrey-Green Timbers	Surrey-Green Timbers	Urban
25	Surrey-Newton	Surrey-Newton	Urban
26	Surrey-Panorama	Surrey-Panorama Ridge	Urban
27	Surrey-Tynehead	Surrey-Tynehead	Urban
28	Surrey-Whalley	Surrey-Whalley	Urban
29	Surrey-White Rock	Surrey-White Rock	Urban
30	Vancouver-Fairview	Vancouver-Fairview	Urban
31	Vancouver-False Creek		Urban *
32	Vancouver-Fraserview	Vancouver-Fraserview	Urban
33	Vancouver-Hastings	Vancouver-Hastings	Urban
34	Vancouver-Kensington	Vancouver-Kensington	Urban
35	Vancouver-Kingsway	Vancouver-Kingsway	Urban
36	Vancouver-Langara	Vancouver-Langara	Urban
37	Vancouver-Mount Pleasant	Vancouver-Mount Pleasant	Urban
38	Vancouver-Point Grey	Vancouver-Point Grey	Urban
39	Vancouver-Quilchena	Vancouver-Quilchena	Urban
40	Vancouver-West End	Vancouver-Burrard	Urban
60	Vernon-Monashee	Okanagan-Vernon	Semi-Urban
41	Victoria-Beacon Hill	Victoria-Beacon Hill	Urban
42	Victoria-Swan Lake	Victoria-Hillside	Urban
43	West Vancouver-Capilano	West Vancouver-Capilano	Urban
71	West Vancouver-Sea to Sky	West Vancouver-Garibaldi	Semi-Rural
61	Westside-Kelowna	Okanagan-Westside	Semi-Urban
	<b>Results</b>		
		Urban	45
		Semi-Urban	16
		Semi-Rural	5
		Rural	10
		Coastal/Remote	9
			85

Legislative Assembly of British Columbia  
 Riding Designations  
 Following General Election of May 2009  
 For The Purposes of the In-Constituency Travel Allowance

By Old Riding Name

Revised: March 26, 2009

	New Riding Name	Old Riding Name	Designation (* = change)
62	Abbotsford-Mission	Abbotsford-Clayburn	Semi-Urban
45	Abbotsford West	Abbotsford-Mount Lehman	Semi-Urban
63	Alberni-Pacific Rim	Alberni-Qualicum	Semi-Rural
85	Stikine	Bulkley Valley-Stikine	Coastal/Remote
1	Burnaby North	Burnaby North	Urban
3	Burnaby-Edmonds	Burnaby-Edmonds	Urban
2	Burnaby-Deer Lake	Burnaby-Willingdon	Urban
4	Burnaby-Lougheed	Burquitlam	Urban
72	Cariboo North	Cariboo North	Rural
78	Cariboo-Chilcotin	Cariboo South	Coastal/Remote
65	Chilliwack-Hope	Chilliwack Kent	Semi-Rural *
46	Chilliwack	Chilliwack-Sumas	Semi-Urban
79	Columbia River-Revelstoke	Columbia River-Revelstoke	Coastal/Remote
47	Comox Valley	Comox Valley	Semi-Urban
5	Coquitlam-Maillardville	Coquitlam-Maillardville	Urban
49	Cowichan Valley	Cowichan-Ladysmith	Semi-Urban
6	Delta North	Delta North	Urban
7	Delta South	Delta South	Urban
67	Kootenay East	East Kootenay	Rural *
8	Esquimalt-Royal Roads	Esquimalt-Metchosin	Urban
9	Fort Langley-Aldergrove	Fort Langley-Aldergrove	Urban
51	Kamloops-South Thompson	Kamloops	Semi-Urban
66	Kamloops-North Thompson	Kamloops-North Thompson	Semi-Rural
52	Kelowna-Lake Country	Kelowna-Lake Country	Semi-Urban
53	Kelowna-Mission	Kelowna-Mission	Semi-Urban
10	Langley	Langley	Urban
50	Juan de Fuca	Malahat-Juan de Fuca	Semi-Urban
54	Maple Ridge-Mission	Maple Ridge-Mission	Semi-Urban
55	Maple Ridge-Pitt Meadows	Maple Ridge-Pitt Meadows	Urban
11	Nanaimo	Nanaimo	Urban
57	Parksville-Qualicum	Nanaimo-Parksville	Semi-Urban
69	Nelson-Creston	Nelson-Creston	Rural
12	New Westminster	New Westminster	Urban
81	North Coast	North Coast	Coastal/Remote
82	North Island	North Island	Coastal/Remote
13	North Vancouver-Lonsdale	North Vancouver-Lonsdale	Urban
14	North Vancouver-Seymour	North Vancouver-Seymour	Urban
15	Oak Bay-Gordon Head	Oak Bay-Gordon Head	Urban
60	Vernon-Monashee	Okanagan-Vernon	Semi-Urban
61	Westside-Kelowna	Okanagan-Westside	Semi-Urban
83	Peace River North	Peace River North	Coastal/Remote
74	Peace River South	Peace River South	Rural
58	Penticton	Penticton-Okanagan Valley	Semi-Urban
16	Port Coquitlam	Port Coquitlam-Burke Mountain	Urban
17	Port Moody-Coquitlam	Port Moody-Westwood	Urban
84	Powell River-Sunshine Coast	Powell River-Sunshine Coast	Coastal/Remote

70	Prince George-Mackenzie	Prince George North	Rural
75	Prince George-Valemount	Prince George-Mount Robson	Rural
80	Nechako Lakes	Prince George-Omineca	Coastal/Remote *
18	Richmond Centre	Richmond Centre	Urban
19	Richmond East	Richmond East	Urban
20	Richmond-Steveston	Richmond-Steveston	Urban
59	Saanich North and the Islands	Saanich North and the Islands	Semi-Urban
21	Saanich South	Saanich South	Urban
76	Shuswap	Shuswap	Rural
77	Skeena	Skeena	Semi-Rural
22	Surrey-Cloverdale	Surrey-Cloverdale	Urban
24	Surrey-Green Timbers	Surrey-Green Timbers	Urban
25	Surrey-Newton	Surrey-Newton	Urban
26	Surrey-Panorama	Surrey-Panorama Ridge	Urban
27	Surrey-Tynehead	Surrey-Tynehead	Urban
28	Surrey-Whalley	Surrey-Whalley	Urban
29	Surrey-White Rock	Surrey-White Rock	Urban
40	Vancouver-West End	Vancouver-Burrard	Urban
30	Vancouver-Fairview	Vancouver-Fairview	Urban
32	Vancouver-Fraserview	Vancouver-Fraserview	Urban
33	Vancouver-Hastings	Vancouver-Hastings	Urban
34	Vancouver-Kensington	Vancouver-Kensington	Urban
35	Vancouver-Kingsway	Vancouver-Kingsway	Urban
36	Vancouver-Langara	Vancouver-Langara	Urban
37	Vancouver-Mount Pleasant	Vancouver-Mount Pleasant	Urban
38	Vancouver-Point Grey	Vancouver-Point Grey	Urban
39	Vancouver-Quilchena	Vancouver-Quilchena	Urban
41	Victoria-Beacon Hill	Victoria-Beacon Hill	Urban
42	Victoria-Swan Lake	Victoria-Hillside	Urban
68	Kootenay West	West Kootenay-Boundary	Rural *
43	West Vancouver-Capilano	West Vancouver-Capilano	Urban
71	West Vancouver-Sea to Sky	West Vancouver-Garibaldi	Semi-Rural
73	Fraser-Nicola	Yale-Lillooet	Coastal/Remote *
44	Abbotsford South		Semi-Urban *
64	Boundary-Similkameen		Rural *
48	Coquitlam-Burke Mountain		Urban *
56	Nanaimo-North Cowichan		Semi-Urban *
23	Surrey-Fleetwood		Urban *
31	Vancouver-False Creek		Urban *
	Results	Urban	45
		Semi-Urban	16
		Semi-Rural	5
		Rural	10
		Coastal/Remote	9
			85



Legislative Assembly of British Columbia  
Riding Designations  
Following General Election of May 2009  
For The Purposes of the In-Constituency Travel Allowance

By Designation

Revised: March 26, 2009

	New Riding Name	Old Riding Name	Designation (* = change)
78	Cariboo-Chilcotin	Cariboo South	Coastal/Remote
79	Columbia River-Revelstoke	Columbia River-Revelstoke	Coastal/Remote
73	Fraser-Nicola	Yale-Lillooet	Coastal/Remote *
80	Nechako Lakes	Prince George-Omineca	Coastal/Remote *
81	North Coast	North Coast	Coastal/Remote
82	North Island	North Island	Coastal/Remote
83	Peace River North	Peace River North	Coastal/Remote
84	Powell River-Sunshine Coast	Powell River-Sunshine Coast	Coastal/Remote
85	Stikine	Bulkley Valley-Stikine	Coastal/Remote
64	Boundary-Similkameen		Rural *
72	Cariboo North	Cariboo North	Rural
67	Kootenay East	East Kootenay	Rural *
68	Kootenay West	West Kootenay-Boundary	Rural *
69	Nelson-Creston	Nelson-Creston	Rural
74	Peace River South	Peace River South	Rural
70	Prince George-Mackenzie	Prince George North	Rural
75	Prince George-Valemount	Prince George-Mount Robson	Rural
76	Shuswap	Shuswap	Rural
65	Chilliwack-Hope	Chilliwack Kent	SemiRural *
63	Alberni-Pacific Rim	Alberni-Qualicum	Semi-Rural
66	Kamloops-North Thompson	Kamloops-North Thompson	Semi-Rural
77	Skeena	Skeena	Semi-Rural
71	West Vancouver-Sea to Sky	West Vancouver-Garibaldi	Semi-Rural
44	Abbotsford South		Semi-Urban *
45	Abbotsford West	Abbotsford-Mount Lehman	Semi-Urban
62	Abbotsford-Mission	Abbotsford-Clayburn	Semi-Urban
46	Chilliwack	Chilliwack-Sumas	Semi-Urban
47	Comox Valley	Comox Valley	Semi-Urban
49	Cowichan Valley	Cowichan-Ladysmith	Semi-Urban
50	Juan de Fuca	Malahat-Juan de Fuca	Semi-Urban
51	Kamloops-South Thompson	Kamloops	Semi-Urban
52	Kelowna-Lake Country	Kelowna-Lake Country	Semi-Urban
53	Kelowna-Mission	Kelowna-Mission	Semi-Urban
54	Maple Ridge-Mission	Maple Ridge-Mission	Semi-Urban
56	Nanaimo-North Cowichan		Semi-Urban *
57	Parksville-Qualicum	Nanaimo-Parksville	Semi-Urban
58	Penticton	Penticton-Okanagan Valley	Semi-Urban
59	Saanich North and the Islands	Saanich North and the Islands	Semi-Urban
60	Vernon-Monashee	Okanagan-Vernon	Semi-Urban
61	Westside-Kelowna	Okanagan-Westside	Semi-Urban
1	Burnaby North	Burnaby North	Urban
2	Burnaby-Deer Lake	Burnaby-Willingdon	Urban
3	Burnaby-Edmonds	Burnaby-Edmonds	Urban
4	Burnaby-Lougheed	Burquitlam	Urban
48	Coquitlam-Burke Mountain		Urban *
5	Coquitlam-Maillardville	Coquitlam-Maillardville	Urban

6	Delta North	Delta North	Urban
7	Delta South	Delta South	Urban
8	Esquimalt-Royal Roads	Esquimalt-Metchosin	Urban
9	Fort Langley-Aldergrove	Fort Langley-Aldergrove	Urban
10	Langley	Langley	Urban
55	Maple Ridge-Pitt Meadows	Maple Ridge-Pitt Meadows	Urban
11	Nanaimo	Nanaimo	Urban
12	New Westminster	New Westminster	Urban
13	North Vancouver-Lonsdale	North Vancouver-Lonsdale	Urban
14	North Vancouver-Seymour	North Vancouver-Seymour	Urban
15	Oak Bay-Gordon Head	Oak Bay-Gordon Head	Urban
16	Port Coquitlam	Port Coquitlam-Burke Mountain	Urban
17	Port Moody-Coquitlam	Port Moody-Westwood	Urban
18	Richmond Centre	Richmond Centre	Urban
19	Richmond East	Richmond East	Urban
20	Richmond-Steveston	Richmond-Steveston	Urban
21	Saanich South	Saanich South	Urban
22	Surrey-Cloverdale	Surrey-Cloverdale	Urban
23	Surrey-Fleetwood		Urban *
24	Surrey-Green Timbers	Surrey-Green Timbers	Urban
25	Surrey-Newton	Surrey-Newton	Urban
26	Surrey-Panorama	Surrey-Panorama Ridge	Urban
27	Surrey-Tynehead	Surrey-Tynehead	Urban
28	Surrey-Whalley	Surrey-Whalley	Urban
29	Surrey-White Rock	Surrey-White Rock	Urban
30	Vancouver-Fairview	Vancouver-Fairview	Urban
31	Vancouver-False Creek		Urban *
32	Vancouver-Fraserview	Vancouver-Fraserview	Urban
33	Vancouver-Hastings	Vancouver-Hastings	Urban
34	Vancouver-Kensington	Vancouver-Kensington	Urban
35	Vancouver-Kingsway	Vancouver-Kingsway	Urban
36	Vancouver-Langara	Vancouver-Langara	Urban
37	Vancouver-Mount Pleasant	Vancouver-Mount Pleasant	Urban
38	Vancouver-Point Grey	Vancouver-Point Grey	Urban
39	Vancouver-Quilchena	Vancouver-Quilchena	Urban
40	Vancouver-West End	Vancouver-Burrard	Urban
41	Victoria-Beacon Hill	Victoria-Beacon Hill	Urban
42	Victoria-Swan Lake	Victoria-Hillside	Urban
43	West Vancouver-Capilano	West Vancouver-Capilano	Urban
	<b>Results</b>	Urban	45
		Semi-Urban	16
		Semi-Rural	5
		Rural	10
		Coastal/Remote	9
			85

## Tuesday, March 3, 2009

2:45 pm, Speaker's Office, Parliament Buildings, Victoria, British Columbia

**Members Present:** Hon. B. Barisoff, MLA, Speaker and Chair; Hon. M. de Jong, MLA; Mr. J. Yap, MLA; Mr. R. Hawes, MLA; Mr. M. Farnworth, MLA; Ms. J. Kwan, MLA

**Others Present:** Dan Arbic, Legislative Comptroller

1. The Committee approved its agenda for today's meeting.
2. The Committee reviewed the use of MLA photographs.
3. **Resolved**, that Members be entitled to two separate sittings with a photographer per parliament and that the cost not exceed \$600.00 for the entire parliament.
4. The Committee reviewed the disposition of constituency offices at Dissolution of the House.
5. **Resolved**, that for Members not seeking re-election their constituency office closes on the last day of the month after the month the House Dissolves and for Members seeking re-election and defeated their constituency office close on the last day of the month following the month in which the Provincial General Election is held.
6. The Committee considered the matter of riding designations as a result of electoral redistribution at the Provincial General Election on May 12, 2009 and requested the Chief Government Whip and Official Opposition House Leader to refine the list and report to the Committee at its next meeting.
7. The Committee considered the matter of constituency office moves as a consequence of electoral boundary changes and requested the Chief Government Whip and the Official Opposition House Leader to develop a plan the Committee could consider at its next meeting.
8. The Committee considered the arrangement of Member's desks in the House in particular, those desks that have been elevated.
9. **Resolved**, that the Committee approve the elevated design for those desks in the Chamber that constitute the third row on each side of the House.
10. The Committee considered the Chamber carpeting as a result of renovations necessitated by the addition of six Members to the House.
11. **Resolved**, that the carpet in the Chamber continue to be red in colour.
12. The Committee adjourned at 3:35 pm to the call of the Chair.

Hon. Bill Barisoff, MLA  
Speaker and Chair

Craig James  
Clerk of Committees and Clerk Assistant



## Appendix I

### Composition of the Committee, 2009-2011

#### Members (39th Parliament, August 29, 2009 - present)

##### *Speaker and Chair*

Hon. Bill Barisoff, MLA Penticton-Okanagan Valley

##### *Government House Leader*

Hon. Michael de Jong, MLA (from September 5, 2012) Abbotsford-Mount Lehman

Hon. Rich Coleman, MLA (to September 5, 2012) Fort Langley-Aldergrove

Hon. Michael de Jong, MLA (to December 2, 2010) Abbotsford-Mount Lehman

##### *Government Caucus Chair*

Mr. Gordon Hogg, MLA (from July 12, 2011) Surrey-White Rock

Mr. Ron Cantelon, MLA (to July 12, 2011) Parksville-Qualicum

##### *Government Caucus Whip*

Mr. Eric Foster, MLA (from September 5, 2012) Vernon-Monashee

Mr. Ben Stewart, MLA (to September 5, 2012) Westside-Kelowna

Mr. John van Dongen, MLA (to March 14, 2011) Abbotsford South

##### *Opposition House Leader*

Mr. John Horgan, MLA (from April 26, 2011) Juan de Fuca

Mr. Bruce Ralston, MLA (to April 26, 2011) Surrey-Whalley

Mr. Mike Farnworth (to January 31, 2011) Port Coquitlam-Burke Mountain

##### *Official Opposition Caucus Chair*

Mr. Shane Simpson, MLA (from April 26, 2011) Vancouver-Hastings

Mr. Norm Macdonald, MLA (to October 16, 2010) Columbia River-Revelstoke

#### Members (5<sup>th</sup> Session, 38th Parliament)

##### *Speaker and Chair*

Hon. Bill Barisoff, MLA Penticton-Okanagan Valley

##### *Government House Leader*

Hon. Michael de Jong, MLA Abbotsford-Mount Lehman

##### *Government Caucus Chair*

Mr. John Yap, MLA Richmond-Steveston

##### *Government Caucus Whip*

Mr. Randy Hawes, MLA Maple Ridge-Mission

##### *Opposition House Leader*

Mr. Mike Farnworth, MLA Port Coquitlam-Burke Mountain

*Official Opposition Caucus Chair*  
Ms. Jenny Wai Ching Kwan, MLA

Vancouver-Mount Pleasant

## Appendix II

### Legislative Assembly Management Committee Act (RSBC 1996, c. 258)

#### *Contents*

##### *Section*

- 1 Definitions
- 2 Continuation of the committee
- 3 Powers and duties of the committee
- 4 Powers and duties of the Speaker
- 5 Proceedings and business
- 6 Dissolution of Legislative Assembly
- 6.1 Appropriation
- 7 Conflicts
- 8 Power to make regulations

#### Schedule

#### Definitions

1 In this Act:

- "**additional party**" means a political party with 4 or more members in the Legislative Assembly but does not include the government party or official opposition party;
- "**chair of the Government Caucus**" means the member of the Legislative Assembly designated as such by the government party;
- "**chair of the Official Opposition Caucus**" means the member of the Legislative Assembly designated as such by the official opposition party;
- "**committee**" means the Legislative Assembly Management Committee continued by section 2;
- "**Confederation Garden Park**" means the park described in the Schedule;
- "**Government House Leader**" means the member of the Executive Council named as such by the Premier;
- "**legislative grounds**" means the area bounded by Belleville, Menzies, Superior and Government Streets in the City of Victoria, British Columbia;
- "**Legislative Precinct**" means
- (a) the Parliament Buildings,
  - (a.1) the legislative grounds and Confederation Garden Park,
  - (b) other buildings in Victoria or parts of them that are from time to time occupied and used by members of the Legislative Assembly for the purpose of their parliamentary duties including any premises from time to time occupied by officers and staff of the Legislative Assembly, and
  - (c) other land or buildings or both, other than constituency offices, designated by minute of the committee;
- "**Opposition House Leader**" means the member of the Legislative Assembly named as such by the Leader of the Official Opposition;
- "**Speaker**" means, subject to section 6, the person holding office as such under section 37 of the *Constitution Act*.

### **Continuation of the committee**

- 2 (1) The Legislative Assembly Management Committee is continued consisting of the following members of the Legislative Assembly:
  - (a) the Speaker;
  - (b) the minister;
  - (c) the Government House Leader;
  - (d) the chair of the Government Caucus;
  - (e) the Opposition House Leader;
  - (f) the chair of the Official Opposition Caucus;
  - (g) one member appointed from each additional party by the members of that party;
  - (h) for each member appointed under paragraph (g) one additional government member from the Government Caucus appointed by the Government House Leader.
- (2) The members of the committee referred to in subsection (1) (g) and (h) must be appointed within 45 days from the general voting day for the general election that preceded the Parliament.
- (3) The first meeting of the committee must be held within 14 days of the appointment of the members referred to in subsection (1) (g) and (h)
- (4) A member of the committee referred to in subsection (1) (b) to (h) may appoint a designate to take the member's place at a meeting of the committee.
- (5) The Speaker is the chair of the committee and in the Speaker's absence the Deputy Speaker may act as chair and, with respect to the business of the committee, exercise the powers of the Speaker.
- (6) A quorum of the committee is 5 members of the committee consisting of
  - (a) the Speaker, or in the Speaker's absence, the Deputy Speaker,
  - (b) 3 of the persons referred to in subsection (1) (b), (c), (d) or (h), and
  - (c) one of the persons referred to in subsection (1) (e), (f) or (g)
- (7) Each member of the committee other than the chair has a vote, and if the votes are equal the chair has a deciding vote.
- (8) The members of the committee or their designates must attend all meetings of the committee as and when called by the chair, unless prevented from doing so by illness or for other unavoidable reason.

### **Powers and duties of the committee**

- 3 (1) The committee has jurisdiction to deal with all matters affecting
  - (a) subject to any other enactment and any rules of conduct established by the Legislative Assembly, policies for the administration of the Legislative Assembly and for the conduct of the members of the Legislative Assembly,
  - (b) the provision of facilities and services, including allocation within the Legislative Precinct, that are required for the effective functioning of the Legislative Assembly,
  - (c) the appointment, supervision and management of staff of the Legislative Assembly, other than permanent officers of the Legislative Assembly,
  - (d) review of estimates of expenditure for the Legislative Assembly for Vote 1 including the preparation of forecasts and analyses of expenditures and commitments of the Legislative Assembly,



- (d.1) payments of Capital City allowance to members of the Legislative Assembly,
- (d.2) [Repealed 2007-23-16.]
- (d.3) the voluntary group registered retirement savings plan that was established by the committee for members of the Legislative Assembly,
- (e) payments to members of the Legislative Assembly to defray expenses in the performance of their duties, including
  - (i) expenses for residence in the Capital Regional District during the legislative session and for any additional periods specified by the committee,
  - (ii) protocol expenses,
  - (iii) travel and associated expenses of the members and persons accompanying the members, and
  - (iv) expenses for service on legislative committees when the Legislative Assembly is not sitting,
- (f) payments or services to members for constituency offices, including payments or services for staffing, maintaining the offices, communication expenses and travel expenses,
- (f.1) a severance allowance for persons when they cease to be members of the Legislative Assembly, and for this purpose may establish a severance plan that sets out the circumstances in which such persons will be eligible for the allowance, the amounts of the allowance payments, and any other matter related to severance,
- (f.2) when and how
  - (i) payments referred to in paragraphs (d.1), (e), (f) and (f.1) are required to be provided by the government, and
  - (ii) amounts required to be contributed by the government under the terms of the plan described in paragraph (d.3) are to be paid, and
- (g) other matters necessary for the efficient and effective operation and management of the Legislative Assembly.

(1.1) [Repealed 2007-23-16.]

(1.2) Despite the *Income Tax Act*, a Capital City allowance payable to a member under subsection (1) (d.1) is deemed not to be wages within the meaning of that Act, and not to form part of the income of that member for any purpose of that Act.

(2) Subsection (1) (b) does not empower the committee to allocate space or provide services within the Legislative Precinct that are necessary for

- (a) ministerial offices,
- (b) ministerial administration and support staff, or
- (c) the functioning of the Executive Council.

#### **Powers and duties of the Speaker**

4 (1) Subject to any direction of the committee, the Speaker is responsible for the day to day administration of the Legislative Assembly.

(1.1) In accordance with the regulations, the Speaker is responsible for the

- (a) provision of security within the Legislative Precinct, and
- (b) management of the use and enjoyment of the Legislative Precinct by the public and by other persons.

- (2) The committee may delegate any of its powers to the Speaker.

#### **Proceedings and business**

- 5 (1) The committee may determine its own procedures.
- (2) The committee speaks by minute duly adopted by the committee.
- (3) The committee may authorize payment of reasonable and actual expenses incurred by its members
  - (a) for attendance at meetings of the committee while the Legislative Assembly is adjourned or prorogued, or
  - (b) while engaged in the work of the committee while the Legislative Assembly is adjourned or prorogued.
- (4) The committee must have its accounts or financial procedures examined and reported on each fiscal year by a qualified person or firm appointed by the committee.
- (5) A member of the public service is not eligible to be appointed under subsection (4)
- (6) The Auditor General may examine the accounts and financial procedures of the committee and report to the Speaker at the times that the Auditor General considers appropriate.
- (7) Subsection (6) does not restrict the Auditor General from reporting to the Legislative Assembly on any other matter that the Auditor General considers to be in the public interest including the matters within the jurisdiction of the committee under section 3.
- (8) The committee must promptly file its minutes and the reports referred to in subsections (4) and (6) with the Clerk of the Legislative Assembly who must
  - (a) make the minutes and reports available to any person for inspection without charge and during normal business hours, and
  - (b) provide a copy of the minutes and reports on payment of a reasonable copying charge.
- (9) The committee must report annually to the Legislative Assembly on the decisions made by the committee during the previous year.
- (10) The report under subsection (9) must include the reports referred to in subsections (4) and (6)

#### **Dissolution of Legislative Assembly**

- 6 (1) After general voting day for a general election, the person holding the office of Speaker immediately before general voting day is deemed for the purposes of this Act to continue in office as Speaker until a Speaker designate is named.
- (2) [Repealed 2011-13-125.]
- (3) If a Speaker designate is named, he or she is deemed to be Speaker for the purposes of this Act.
- (4) [Repealed 2011-13-125.]

#### **Appropriation**

- 6.1 Money required to be provided by or paid on behalf of the government under this Act must be provided or paid by the Minister of Finance from money appropriated for that purpose by the Legislative Assembly or, in the absence of an adequate appropriation for that purpose, from the consolidated revenue fund.

#### **Conflicts**

- 7 If there is any conflict or inconsistency between
  - (a) this Act or a minute of the committee issued under this Act, and

(b) the *Financial Administration Act* or any regulation or directive made or given under it,  
then, despite the *Financial Administration Act*, this Act or the minute of the committee prevails.

**Power to make regulations**

- 8 (1) The Lieutenant Governor in Council may make regulations as follows:
- (a) providing for the security of the Legislative Precinct;
  - (b) regulating, permitting or prohibiting use of the Legislative Precinct by the public or by other persons.
- (2) The Lieutenant Governor in Council may make regulations establishing penalties for failure to comply with the regulations made under this section.

**Schedule**

**CONFEDERATION GARDEN PARK**

All those parcels of land in the City of Victoria with the following legal descriptions:

Parcel Identifier: 009-386-980  
Lot 890, Victoria City  
Parcel Identifier: 009-387-021  
Lot 891, Victoria City  
Parcel Identifier: 009-387-030  
Lot 894, Victoria City  
Parcel Identifier: 009-387-056  
Lot 995, Victoria City.





