



Ref: 194486

Tom Christensen  
Chair, Board of Directors  
Community Living BC  
1200 West 73<sup>rd</sup> Avenue, 7th Floor  
Vancouver BC V6P 6G5

Dear Mr. Christensen:

On behalf of Premier Horgan, thank you for your service to the people of British Columbia. The government remains committed to working with our Crown agency partners to deliver on government's commitments to British Columbians: to help make life more affordable for people, invest in services and build a strong, sustainable economy.

This Mandate Letter outlines the guiding principles of the government which should inform the preparation of your three-year Service Plan for *Budget 2018*. This Mandate Letter also confirms your organization's mandate, provides government's annual strategic direction and sets out key performance expectations for the 2018/19 fiscal year.

The government made three key commitments to British Columbians. All ministries and Crown agencies are expected to work together to help government achieve these commitments.

Our first commitment is to make life more affordable. We expect all public sector organizations to support government's agenda to help manage the daily cost of living for British Columbians.

Our second commitment is to deliver the services that people count on. Many of the programs and services that British Columbians access on a regular basis are delivered by Crown agencies. We want to build on programs that are working well, and make improvements where needed, to ensure British Columbians get quality and timely customer service from public sector organizations across the province.



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Our third key commitment is to build a strong, sustainable, innovative economy that works for everyone. The government believes that public sector organizations have a key role to play in supporting broad-based economic growth in every region of the province.

To support true and lasting reconciliation with Indigenous Peoples in British Columbia, our government is fully adopting and implementing the United Nations Declaration on the Rights of Indigenous Peoples (UNDRIP), and the Calls to Action of the Truth and Reconciliation Commission (TRC). Please ensure that going forward your organization incorporates the UNDRIP and TRC, given the specific mandate and context of your organization.

As the Minister Responsible for Community Living BC (CLBC), I expect that you will make substantive progress on the following priorities and incorporate these priorities when developing the goals, objectives and performance measures for inclusion in the Service Plan:

1. Meet regularly with families, advocates, service providers and their representatives to continuously improve collaboration, understand service delivery issues and identify solutions that support a responsive, sustainable network of disability related services that supplement other supports to assist adults with developmental disabilities to live quality lives and be full participants in their communities.
2. Engage home share providers and their representative groups to identify support needs and return to the Minister with recommendations for improvement by June 29, 2018.
3. Improve supports to CLBC eligible youth who are experiencing transitions by:
  - a. implementing a more effective CLBC planning approach to improve the experiences of youth and their families transitioning to CLBC services; and
  - b. participating in the Services to Adults with Developmental Disabilities (STADD) initiative.
4. Improve supports to older adults who are experiencing transitions by:
  - a. implementing a more effective planning approach to improve the experiences of older adults; and



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- b. working with the Ministry of Health to complete the remaining activities flowing from the three-year, joint CLBC-Ministry of Health Plan on Aging.
5. Increase the participation rate of CLBC eligible individuals in employment by:
  - a. developing a new service that supports individuals with all abilities to find employment that fits with an individual's goals as well as meeting their other support needs;
  - b. utilizing performance measures and business case results to increase the effectiveness of CLBC employment service delivery model; and
  - c. engaging with the Ministry of Social Development and Poverty Reduction (SDPR) to leverage Employment Program of British Columbia programming and maximize efficiency and effectiveness of employment programming for CLBC clients.
6. Work with the Ministry of Health and Health Authorities to identify interests, issues and an action plan to address added care funding which will lead to:
  - 1) a consistent, standardized and joint approach to high intensity care needs and goals for care for CLBC clients with complex functional and medical issues,
  - 2) providing appropriate services and supports for CLBC clients with complex functional and medical issues, and
  - 3) consistent alignment with Ministry of Health policies.

The Crown Agencies and Board Resourcing Office (CABRO) at the Ministry of Finance has lead responsibility for overseeing and maintaining the Public Sector Organizations Governance Framework, and provides leadership for the merit based appointment of qualified and competent individuals to the boards of Crown agencies.

CLBC is asked to work closely with CABRO through your ministry contact on board appointments, all governance matters including orientation and training of board members, and meeting public sector reporting requirements under the Budget Transparency and Accountability Act.

Each board member is required to acknowledge the direction provided in this Mandate Letter by signing this letter. The Mandate Letter is to be posted publicly on your organization's website on Budget Day on February 20, 2018, to coincide with the release of your organizations' Service Plan.



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I have appreciated your support as Board Chair to me as Minister responsible in the first few months of our government's term in office. I look forward to ongoing dialogue and engagement going forward through our scheduled meetings and other communication channels between my ministry and your organization. Part of that engagement process includes regular meetings between your communications staff and the appropriate Government Communications and Public Engagement staff who provide support to your ministry responsible.

Once again, thanks to you and your Board of Directors for your commitment to public service. Together, we will work to build a better B.C.

Sincerely,

Shane Simpson  
Minister

Enclosure

cc: Honourable John Horgan, Premier  
Don Wright, Deputy Minister to the Premier and Cabinet Secretary  
Lori Wanamaker, Deputy Minister, Ministry of Finance  
David Galbraith, Associate Deputy Minister and Secretary to Treasury Board  
Ministry of Finance  
Sheila Taylor, Deputy Minister, Ministry of Social Development and  
Poverty Reduction  
Seonag Macrae, Chief Executive Officer, Community Living BC  
David Babych, Board Member, Community Living BC  
Onkar S. Biring, Board Member, Community Living BC  
Barbara Carle-Thiesson, Board Member, Community Living BC  
David Roy Everett, Board Member, Community Living BC  
Diane E. Friedman, Board Member, Community Living BC  
Jane Holland, Board Member, Community Living BC  
Daniel Smith, Board Member, Community Living BC



Eileen B. Stewart, Board Member, Community Living BC  
Michael H. Watson, Board Member, Community Living BC

Tom Christensen  
Chair, Board of Directors, Community  
Living BC

February 19, 2018

Date

David Babych  
Board Member, Community Living BC

February 19, 2018

Date

Onkar S. Biring, Board Member,  
Community Living BC

February 19, 2018

Date

Barbara Carle-Thiesson, Board  
Member, Community Living BC

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David Roy Everett, Board Member,  
Community Living BC

February 19, 2018

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Diane E. Friedman, Board Member,  
Community Living BC

February 19, 2018

Date

Jane Holland, Board Member,

February 19, 2018

Date



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Community Living BC

*Dan Smith*

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Daniel Smith, Board Member,  
Community Living BC

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February 19, 2018

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Date

*Eileen B. Stewart*

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Eileen B. Stewart, Board Member,  
Community Living BC

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February 19, 2018

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Date

*Michael H. Watson*

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Michael H. Watson, Board Member,  
Community Living BC

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