



Ref: 139385

January 2, 2018

Mr. Tim Sheldon, Chair
Board of Directors
Forestry Innovation Investment
Suite 1200 - 1130 Pender Street West
Vancouver, BC V6E 4A4

Dear Mr. Sheldon:

On behalf of the Honourable John Horgan, Premier, thank you for your service to the people of British Columbia (BC). The government remains committed to working with our Crown agency partners to deliver on government's commitments to British Columbians: to help make life more affordable for people, invest in services and build a strong, sustainable economy.

This Mandate Letter (Letter) outlines the guiding principles of the government which should inform the preparation of your three-year Service Plan for *Budget 2018*. This Letter also confirms your organization's mandate, provides government's annual strategic direction and sets out key performance expectations for the 2018/19 fiscal year.

The government made three key commitments to British Columbians. All ministries and Crown agencies are expected to work together to help government achieve these commitments.

Our first commitment is to make life more affordable. We expect all public sector organizations to support government's agenda to help manage the daily cost of living for British Columbians.

Our second commitment is to deliver the services that people count on. Many of the programs and services that British Columbians access on a regular basis are delivered by Crown agencies. We want to build on programs that are working well, and make improvements where needed, to ensure British Columbians get quality and timely customer service from public sector organizations across the province.

Our third key commitment is to build a strong, sustainable, innovative economy that works for everyone. The government believes that public sector organizations have a key role to play in supporting broad-based economic growth in every region of the province.

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To support true and lasting reconciliation with Indigenous Peoples in British Columbia, our government is fully adopting and implementing the United Nations Declaration on the Rights of Indigenous Peoples (UNDRIP), and the Calls to Action of the Truth and Reconciliation Commission (TRC). Please ensure that going forward your organization incorporates the UNDRIP and TRC, given the specific mandate and context of your organization.

As the Minister Responsible for Forestry Innovation Investment (FII), I expect that you will make substantive progress on the following priorities and incorporate these priorities when developing the goals, objectives and performance measures for inclusion in the Service Plan:

- Promote wood's environmental merits as a preferred, sustainable and renewable building material.
- Expand international market diversification for BC wood products to open up new opportunities in existing and new markets, with a strong focus on Asia.
- Showcase BC's leadership in how we use wood by profiling innovative projects, and leverage that experience to expand the use of wood at home and abroad.
- Collaborate with the BC Provincial Government partners to jointly deliver on the Wood Innovation Framework Action Plan to advance wood innovation in BC.

The Crown Agencies and Board Resourcing Office (CABRO) at the Ministry of Finance has lead responsibility for overseeing and maintaining the Public Sector Organizations Governance Framework, and provides leadership for the merit based appointment of qualified and competent individuals to the boards of Crown agencies.

FII is asked to work closely with CABRO through your ministry contact on board appointments, all governance matters including orientation and training of board members, and meeting public sector reporting requirements under the *Budget Transparency and Accountability Act*.

Each board member is required to acknowledge the direction provided in this Letter by signing this letter. The Letter is to be posted publicly on your organization's website on Budget Day on February 20, 2018 to coincide with the release of your organizations' Service Plan.

I have appreciated your support as Board Chair to me as Minister responsible in the first few months of our government's term in office. I look forward to ongoing dialogue and engagement going forward through our scheduled meetings and other communication channels between the Ministry of Jobs, Trade and Technology and your organization. Part of that engagement process includes regular meetings between your communications staff and the appropriate Government Communications and Public Engagement staff who provide support to your ministry responsible.

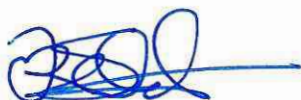
Mr. Tim Sheldon
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Once again, thanks to you and your Board of Directors for your commitment to public service. Together, we will work to build a better BC.

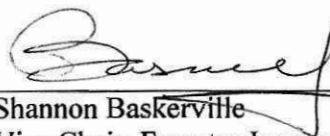
Sincerely,



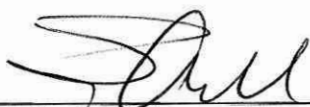
Bruce Ralston
Minister



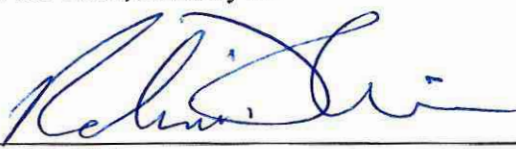
Tim Sheldon
Chair, Forestry Innovation Investment



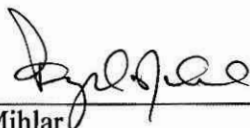
Shannon Baskerville
Vice Chair, Forestry Innovation Investment



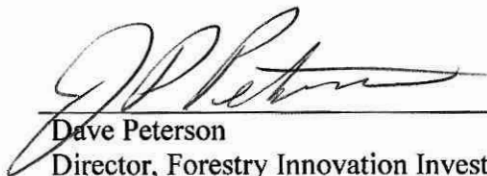
Sandra Carroll
Director, Forestry Innovation Investment



Robin Dhir
Director, Forestry Innovation Investment



Fazil Mihlar
Director, Forestry Innovation Investment



Dave Peterson
Director, Forestry Innovation Investment

Mr. Tim Sheldon

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pc: Honourable John Horgan
Premier

Mr. Don Wright
Deputy Minister to the Premier and Cabinet Secretary

Ms. Lori Wanamaker
Deputy Minister
Ministry of Finance

Mr. David Galbraith
Associate Deputy Minister and Secretary to Treasury Board
Ministry of Finance

Mr. Fazil Mihar
Deputy Minister
Ministry of Jobs, Trade and Technology, and
Director, Forestry Innovation Investment

Ms. Shannon Baskerville
Deputy Minister
Ministry of Advanced Education, Skills and Training, and
Vice Chair, Forestry Innovation Investment

Ms. Sandra Carroll
Deputy Minister
Ministry of Tourism, Arts and Culture, and
Director, Forestry Innovation Investment

Mr. Dave Peterson
Assistant Deputy Minister
Ministry of Forests, Lands, Natural Resource Operations and Rural Development, and
Director, Forestry Innovation Investment

Mr. Robin Dhir
Director, Forestry Innovation Investment

Mr. Michael Loseth
Chief Executive Officer
Forestry Innovation Investment