



January 16, 2019

Michael Prince  
Chair, Board of Directors  
Community Living BC  
1200 West 73rd Avenue, 7th Floor  
Vancouver BC V6P 6G5

Dear Dr. Prince:

I would like to extend appreciation on behalf of Premier Horgan and the Executive Council for your dedication, and that of your board members, in serving the public interest. Crown agencies play a key role in delivering important services that benefit British Columbians in every region of our province.

Government's three priorities remain unchanged: make life more affordable, deliver the services people count on, and build a strong and sustainable economy that supports jobs throughout the province. Across government ministries and in strong partnership with Crown agencies, our emphasis is on raising the standard of living for all British Columbians, delivering quality programs and services that are practical and realistic in a B.C. context and in our fiscal environment, and judiciously managing affordability pressures – both for citizens and for our business community.

In support of government's priorities Community Living BC offers a range of supports and services to meet the disability-related needs and improve the quality of life of adults diagnosed with developmental disability or who have Fetal Alcohol Spectrum Disorder or Autism Spectrum Disorder, coupled with significant limitations in adaptive functioning.

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Our government has also made important commitments to reconciliation with Indigenous Peoples, taking action against climate change, and working to ensure that our public service and public sector institutions are representative and inclusive of all our diverse society:

- Government is adopting and implementing the United Nations Declaration of the Rights of Indigenous Peoples (UNDRIP), and the Calls to Action of the Truth and Reconciliation Commission (TRC), demonstrating our support for true and lasting reconciliation with Indigenous Peoples. All public sector organizations are expected to incorporate the UNDRIP and TRC within their specific mandate and context. Additionally, in May 2018, government released 10 Draft Principles to Guide the Province's Relationship with Indigenous Peoples, which serves as a guide for all public sector organizations as we continue to build relationships with Indigenous communities based on respect and recognition of inherent rights.
- CLBC will continue to align its work with the United Nations Convention on the Rights of Persons with Disabilities and its Optional Protocol (A/RES/61/106) within their specific mandate and context.
- While government has already taken steps towards achieving our legislated carbon reduction targets, much remains to be done. Our new climate strategy will outline significant GHG reduction measures in 2019/20 while supporting our program and service objectives through economic growth powered by clean, renewable energy, supported by technological innovation. Please ensure your organization's operations align with government's new climate plan.
- Over the coming fiscal year, I look forward to working with your leadership team to provide effective, citizen-centred governance, through strong public sector boards that represent the diversity of British Columbia. The Crown Agencies and Board Resourcing Office (CABRO) at the Ministry of Finance provides leadership for the appointment process to fill positions on the boards of Crown agencies. As your board is renewed over time, I encourage you to work with CABRO to actively seek out women, visible minorities, Indigenous Peoples, persons with disabilities, LGBTQ2S+ individuals, and others who may contribute to diversity to add to the CABRO candidate pool to fill open positions. My expectation is that candidates from all regions of our province will be invited to apply to help renew B.C.'s public sector boards, including individuals with a broad range of backgrounds in community, labour and business environments.

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As the Minister Responsible for Community Living BC, I expect that you will make substantive progress on the following priorities and incorporate them in the goals, objectives and performance measures included in your Service Plan:

1. Meet regularly with individuals, families, service providers and their representatives to continuously improve collaboration, including:
  - a) Enhancing mutual understanding of service delivery issues and identifying solutions that support a responsive, sustainable network of disability related services;
  - b) Participating actively at the Reimagining Community Inclusion Partnership Table; and
  - c) Working collaboratively with members of the Partnership Table to implement the Reimagining Community Inclusion Vision and Road Map.
2. Improve transitions for individuals and their families by:
  - a) Supporting youth who are transitioning to adulthood, including youth in the care or guardianship of the Ministry of Children and Families, and their families to understand the adult landscape and access a range of planning supports;
  - b) Monitoring the impact of CLBC's new planning approach for youth and older adults who are transitioning, identifying further improvements, and evaluating results as the approach matures; and
  - c) Continuing to collaborate with the Services to Adults with Developmental Disabilities initiative.
3. Increasing community inclusion and making life more affordable for CLBC eligible individuals through employment by:
  - a) continuing to implement new Learning, Inclusion, Friendships, Employment (L.I.F.E) –based services supporting individuals with all abilities to find employment that fits an individual's goals while meeting their other support needs;
  - b) continuing to monitor and evaluate the impacts of CLBC's employment service delivery model to increase effectiveness; and
  - c) maximizing the efficiency and effectiveness of employment programming for CLBC individuals by continuing to engage the Ministry of Social Development and Poverty Reduction and leveraging Employment Program of British Columbia programming for CLBC individuals when appropriate.

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4. Continue working with the Ministry of Health and Health Authorities to identify interests, issues, and an action plan to address added care funding which will lead to:
  - a) a consistent, standardized and joint approach to high intensity care needs and goals for care for CLBC clients with complex functional and medical issues;
  - b) the provision of appropriate services and supports for CLBC clients with complex functional and medical issues; and
  - c) consistent alignment with Ministry of Health policies.
5. Improve services to people with multiple complex needs, by:
  - a) Strengthening and formalizing collaborative processes between CLBC and external partners at local and regional levels;
  - b) Continuing capacity building with CLBC's external partners in the next phase of Trauma Informed Practice learning events; and
  - c) Identifying barriers to effective service provision and identification of solutions.

Each board member is required to sign the Mandate Letter to acknowledge government's direction to your organization. The Mandate Letter is to be posted publicly on your organization's website on Budget Day on February 19, 2019 to coincide with the release of your organization's service plan.

I look forward to ongoing collaboration with your Board as we work together to deliver improved service and better outcomes for British Columbians.

Sincerely,



Shane Simpson  
Minister

Date: January 16, 2019

Enclosure

cc: Honourable John Horgan, Premier  
Don Wright, Deputy Minister to the Premier and Cabinet Secretary  
Lori Wanamaker, Deputy Minister, Ministry of Finance

Heather Wood, Associate Deputy Minister and Secretary to Treasury Board Ministry of Finance

David Galbraith, Deputy Minister, Ministry of Social Development and Poverty Reduction

Jake Anthony, Board Member, Community Living BC

Onkar S. Biring, Board Member, Community Living BC

Katherine Bright, Board Member, Community Living BC

Barbara Carle-Thiesson, Board Member, Community Living BC

Nelson Chan, Board Member, Community Living BC

Marnie B. Larson, Board Member, Community Living BC

Julia Louise Payson, Board Member, Community Living BC

Simon Andrew Philp, Board Member, Community Living BC

Daniel Smith, Board Member, Community Living BC

Patti Sullivan, Board Member, Community Living BC

Seonag Macrae, Chief Executive Officer, Community Living BC



January 28, 2019

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Michael Prince  
Chair, Board of Directors,  
Community Living BC

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Date




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Jake Anthony  
Board Member, Community Living BC

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