

Land Reserve Commission



Land
Reserve
Commission

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June 17, 2002

Information Bulletin #2

I. **ISSUE:** Service Plan & Annual Service Plan Report

[Agricultural Land Commission Act, Section 12](#)

II. **CHANGES:**

Section 12 is a new section requiring the Commission to submit a Service Plan to the Minister by June 30th of each year for the fiscal year and two subsequent fiscal years.

III. **WHY:**

The *Budget Transparency & Accountability Act*, which came into effect in 2000, requires that government organizations such as the Commission prepare and submit Service Plans to the Government. Service Plans must include a statement of goals and identify specific goals and objectives. Service Plans are to be made public by the Minister at the time that main financial estimates are presented to the Legislative Assembly.

Annual Service Plan Reports must be prepared which compare actual results for the preceding fiscal year with the expected results identified in the Service Plan. Service Plan Reports must be made public by the responsible minister no later than August 31 or the end of 5 months after the end of the preceding fiscal year of the government organization, whichever comes first.

IV. **HOW:**

The Service Plan and Service Plan Report are prepared by staff and approved by the Commission. Once the Plan and/or Report have been made public by the Minister, the Plan and/or Report will be published on the Commission's website.

V. LOCAL GOVERNMENT IMPLICATIONS:

The Commission formulates its goals and objectives based partly on consultation and experience with local governments. Local governments should review the Commission's Service Plan and Annual Reports to assess how the Commission intends to work with local governments and the results of Commission actions over the previous year.

▶ [Service Plan](#)

Primary Contact

Gary Hall
Planner
604 660-7013

Alternate Contact

Brian Underhill
Director, Strategic Planning & Policy
604 660-7028