

**Ministry of Natural Gas Development**  
**Guide to Posting Crown Petroleum and Natural Gas Rights**

Approved by: Inés Piccinino  
Assistant Deputy Minister  
Upstream Development Division  
May 2015



## Summary of Revisions

Effective date	Section	Description
May 2015	Guide	Updated email and fax information for submitting a posting request.

The information in this guide is for your convenience and guidance and is not a replacement for the legislation or regulations. You can access the legislation and regulations online through [BC Laws](#).

## **Guide to Posting Crown Petroleum and Natural Gas Rights**

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The Ministry of Natural Gas Development (the Ministry) disposes of Crown reserves of petroleum and natural gas rights in accordance with section 71 of the *Petroleum and Natural Gas Act* (the Act).

Posting requests for the disposition of Crown reserve petroleum and natural gas rights are accepted up to and including the Closing Date for Postings shown on the [Schedule of Disposition Dates](#).

### **Submitting Posting Requests**

You can submit a request for posting by fax or by email.

#### **Sample Posting Request Letter**

Address emailed or faxed posting requests to:

Manager, Crown Sales and GIS Services  
Tenure and Geoscience Branch  
Upstream Development Division  
Ministry of Natural Gas Development

**Fax:** (250)-952-0331

**Email:** [ponline@gov.bc.ca](mailto:ponline@gov.bc.ca)

Please include the following information in your posting request:

- Disposition date (if no date is specified the request will be for the next disposition)
- Written description of area (based on the Petroleum and Natural Gas grid and/or the Peace River Block)
- Tenure type (Permit, Drilling Licence, or Lease)
- Requested rights (i.e., all available rights or specific zones)
- Sketch of area (Map of legal description)
- Contact information (Name, address, phone, fax, email)

The Ministry will send you a letter acknowledging receipt of your posting request by email or fax. If you don't receive an acknowledgement letter by the closing date for your desired sale, please contact the Manager, Crown Sales and GIS Services at (250) 952-0344 to ensure your request was received.

**PLEASE NOTE:** Posting requests do not get priority based on time or date of submission. If two or more posting requests for the same disposition overlap, reconfiguration may be necessary. The Ministry will provide you with details if your posting request is changed.

## Gas Spacing Areas

Your posting request must include a written description of the area you would like offered for disposition described in terms of Gas Spacing Areas. A gas spacing area (GSA) is made up of 4 units of the Petroleum and Natural Gas (PNG) grid or one section of the Peace River Block.

The centre of one GSA of the PNG grid is the intersection of 4 blocks of the grid. Example: 1 GSA = unit 100 of Block A; unit 91 of Block B; unit 1 of Block G; unit 10 of Block H, or any other 4 unit group moving outward in an adjacent manner.

025	024	023	022	021	030	029	028	027	026	
<b>094-H-04 Block G</b>						<b>094-H-04 Block H</b>				
015	014	013	012	011	020	019	018	017	016	
005	004	003	002	001	010	009	008	007	006	
					<b>1 GSA</b>					
095	094	093	092	091	100	099	098	097	096	
085	084	083	082	081	090	089	088	087	086	
<b>094-H-04 Block B</b>						<b>094-H-04 Block A</b>				
075	074	073	072	071	080	079	078	077	076	

Posting requests can be made for Other Than Normal Spacing (OTNS) areas. OTNS areas exist where the Peace River Block adjoins the PNG grid. OTNS areas also exist adjacent to British Columbia boundaries where partial GSAs are added to full GSAs.

If you are submitting a posting request for OTNS areas around the Peace River Block please see the [Gas Spacing Map for the Peace River Block](#). For more information about the PNG grid, see the [Petroleum and Natural Gas Grid Regulation](#).

The Ministry will inform you if any changes are made to the configuration of your posting request to accommodate OTNS areas.

## Tenure Types

### ***Permits:***

A permit must be a block, unless it is adjacent to British Columbia boundaries, in an area where petroleum and natural gas is reserved by government, less than a block and approved by the Minister, or in the Peace River Block.

### ***Drilling Licence:***

The minimum size of a drilling licence request is one GSA. The maximum size of a drilling licence request is 36 GSAs. The Ministry generally requires justification from the posting company for requests over 6,000 hectares (~24 GSAs).

### ***Petroleum and Natural Gas Lease:***

PNG lease requests must be at least one GSA, unless complete gas spacing is restricted by existing title in the same stratigraphic zone.

If the lease request is for a petroleum well, a lease may be an oil spacing area which is a single unit of the Petroleum and Natural Gas Grid, or a quarter section of the Peace River Block.

### **Posting Request Maps and Shapefile**

Posting requests being considered for disposition are shown on the Posting Request Maps, in the parcel descriptions and in a shapefile, both located here:

(<http://www.empr.gov.bc.ca/Titles/OGTitles/Pages/PostingRequestMaps.aspx>). If your posting requests do not appear on the posting request maps and you have not been advised of this decision, please contact the Manager, Crown Sales and GIS Services at (250) 952-0344.

### **Managing Co-existing Coal and Petroleum and Natural Gas Rights**

Crown coal and Crown petroleum and natural gas rights may exist separately within the same parcel of land. When the Ministry receives a request to post Crown petroleum and natural gas rights, the Ministry will determine whether coal tenures have been issued or applied for in that parcel of land. If coal tenures have been issued or may exist in the future, the posting will include a notice indicating this and outlining the requirements for managing co-existing rights. The policy for managing co-existing coal and petroleum and natural gas rights is outlined in [Information Letter 05-02](#).

### **Withdrawing, Postponing or Revising Posting Requests**

Posting requests may be withdrawn from a disposition, postponed to a future disposition, or revised by the original requestor up to the *Withdraw, Postpone and Revise Deadline* in the [Schedule of Disposition Dates](#). To withdraw, postpone or revise a posting request, contact the Manager, Crown Sales and GIS Services at (250) 952-0344 or by fax at (250) 952-0331 for approval. The Ministry retains the right to refuse requests to withdraw, postpone or revise a posting request when it is in the Crown's best interest.

#### ***Withdrawn posting requests***

If the Ministry accepts a withdrawn posting request, the Ministry will not offer the withdrawn parcel for disposition. ***Postponed posting requests***

Postponed posting requests will be included in a future disposition provided the rights are still available for that disposition. A postponed parcel may be brought forward early if an overlapping request is received prior to the postponed date.

The postponement of a posting request does not guarantee that the original requested configuration and/or the original requested rights will be preserved for the future date. Postponed posting requests are treated as new requests for the sale date to which they are postponed.

A posting request postponed for an extended period may undergo the referral process again before it can be offered for disposition.

### ***Revised posting requests***

You may revise posting requests as follows:

- The requested tenure type may be changed.
- The requested rights may be changed.
- The size of the posting request may be reduced.
- Multiple posting requests may be combined to create one or more larger parcels providing the footprint of the original requested area does not increase.
- Posting requests may be split into smaller parcels providing the footprint of the original requested area does not increase.

### **Deferred Parcels**

Posting requests currently deferred by the Ministry are shown on the Deferred Parcel Maps, and in a Shapefile located [here](#).

The Ministry will advise you if your posting requests are deferred. Once the deferred parcel can be brought forward for sale, the Ministry will contact you to ensure you are still interested in the parcel. Parcels deferred for less than six months can be included in the next sale; parcels which are deferred for more than six months are re-referred.

### **Disposition of Tenure**

For information about the disposition process and bidding, see the [Guide to Bidding and Disposition of Crown Petroleum and Natural Gas Rights](#).

### **Submitting a Re-posting Request**

If no bids or no acceptable bids are received for a parcel, a re-posting request can be made for the next available disposition date. Re-posting requests can be made by fax or mail up to and including the *NB or NAB (No Bid or No Acceptable Bid) Closing Date* as shown on the [Schedule of Disposition Dates](#). NB or NAB requests are included in the next unpublished sale and do not need to be requested by the original requestor.

Re-posting requests must be the same shape, size and location as the original request.

Re-posting request letters are the same as posting request letters, but please ensure it clearly states that your request is for re-posting.

### **For additional information contact:**

Upstream Development Division  
PO Box 9326, Stn Prov Gov't  
Victoria, BC V8W 9N3  
Telephone: 250-952-0333  
Facsimile: 250-952-0331  
Email: [PNGTitles@gov.bc.ca](mailto:PNGTitles@gov.bc.ca)